

County Engineers Association of Maryland



FALL CONFERENCE

September 16th through September 18th 2010

Clarion Fontainebleau Hotel
10100 Coastal Highway
Ocean City, Maryland 21842

CEAM President: Edward Plank
Washington County



Conference Host County:
Harford County



COUNTY ENGINEERS ASSOCIATION

OF MARYLAND

July 20, 2010

Dear Fall Conference Invitee,

Our Fall Conference will be held September 16th through September 18th, 2010 at the Clarion Fontainebleau Hotel, 10100 Coastal Highway, Ocean City, MD. Traditional golf and tennis activities have been scheduled for Thursday morning followed in the evening by Cocktails and Casual Buffet dinner beginning at 6:00pm followed by the Dessert Mixer from 9:00pm until 11:00pm. Welcoming Remarks on Friday morning at 9:00am, presented by Rick Meehan, Mayor of Ocean City and Louise Gulyas, President Worcester County Commissioners, followed by our keynote speaker, Walter Maestri, Former New Orleans Director of Emergency Management Preparedness. The Morning Session will begin at 9:00 am with the Afternoon Session starting at 1:30 p.m. Technical Sessions begin after lunch and include the following topics:

- Innovative Drainage Solutions
- Inspection Software
- Living Shoreline Program
- Underground Rain Gardens

As a new component to the conference, persons attending the technical sessions will be credited with Professional Development Hours (PDH's). Moderators will provide information regarding the PDH process for each technical session.

CEAM will be offering a limited number of "Conference Scholarships" to employees of Member and Associate Member organizations that normally wouldn't be extended an opportunity to attend our conference.

Enclosed are the registration materials for the Fall Conference. CEAM conference facilitators should receive these registration materials and payments no later than **September 3, 2010**. Refer to the forms for specific instructions, please note that a late fee has been added for registrations received after the September 3 deadline. Payment in full must be received **BEFORE** the conference; no payments will be accepted at or during the conference.

The Clarion Fontainebleau Hotel is offering the full range of accommodations, and has given us a room rate of \$139 per night. You must make your room reservations directly with the Hotel at 1-800-638-2100. **The conference room block expires on August 18, 2010.** You are strongly encouraged to make your reservations before this date to ensure that you receive accommodations as the number of rooms is limited.

If you have any questions, special requirements or need additional information about the conference, please contact either H. Hudson Myers III at hmyers@harfordcountymd.gov or Shirley DeVaughn at skdevaughn@harfordcountymd.gov. We can both be reached at (410) 638-3548.

Looking forward to seeing you,

H. Hudson Myers, III
Conference Chairman
Harford County Department of Public Works

Enclosures

Thursday Sep 16

Golf Tournament

8:00 AM Registration—Bay Club
9:00 AM Golf Tournament-Shotgun Start

11:00 AM to 7:30 PM Conference
Registration

2:00 PM to 4:30 PM Bridge Seminar
• **Speaker - Jeremy Shaffer**, InspectTech

3:15 PM to 4:30 PM Refreshment Break

6:00 PM to 9:00 PM Seafood Feast
Casual Buffet Dinner – Clarion Resort
Golf, Tennis and CEAM Awards

9:00 PM TO 11:00 PM Associate Member
Reception

Friday Sep 17

7:30 AM to 9:00 AM Continental Breakfast

7:30 AM to 1:30 PM Late Registration

9:00 AM to 9:15 AM Welcoming Remarks
• **Speaker – Rick Meehan**, Mayor, Ocean
City, MD
• **Speaker – Louise Gulyas**, President,
Worcester County Commissioners

9:15 AM to 9:45 AM Future PE Requirements
• **Speaker – Jay Hutchins**, Maryland
Licensing Board

9:45 AM to 10:00 AM – Refreshment Break

10:00 AM to 11:30 AM
• **Keynote Speaker – Walter Maestri**,
former New Orleans Director of
Emergency Preparedness - Role of DPW
during emergencies. Will talk about his
adventures in New Orleans during and
after hurricane Katrina.

Friday Sep 17 continued

11:30 AM to 12:00 PM – CEAM Business
Meeting and Associate Member Meeting

12:00 PM to 1:30 PM Lunch Provided
1:30 PM to 2:30 PM Technical Sessions

Technical Session A Inspection Software
• **Speaker – Mark Rood**, RtVision, Inc.

Technical Session B Living Shoreline
Rehabilitation
• **Speaker – Jeffrey Cergueotti**, JMT

2:30 PM to 2:45 PM Refreshment Break

2:45 PM to 3:45 PM Technical Sessions

Technical Session A Innovative Drainage
Solutions
• **Speaker – Daniel Bishop**, Contech

Technical Session B Underground Rain
Gardens
• **Speaker – William Osborne**, Highland
Tank

3:45 to 4:45 Swim Meet at Pool
Speedos or Body Suits

Friday Evening Deck Dinner – Lower Deck

6:00 PM to 11:00 PM
Beverages/Hors d'oeuvres (6-7)
Dinner Buffet/Desserts (7-9)
DJ/Dancing (9-11)

Saturday – Sep 18th

8:00 AM to 11:00 AM Committee Meetings



COUNTY ENGINEERS ASSOCIATION

OF MARYLAND

Fall 2010 Conference
September 16th through September 18th 2010

Clarion Fontainebleau Hotel
10100 Coastal Highway
Ocean City, Maryland 21842

Golf

The Golf Tournament will be held at the Bay Club on Thursday, Sept. 16th. Mike Warring will be the event chairman. Registration is at 8:00 am with a shotgun start at 9:00 am. This will be a Captain's Choice/Scramble. The fee is \$65. Handicaps will be used in the scoring. Refer to the Golf Registration Form for rules and directions.

Golf sponsorships are also available; please contact Bob Sebastian at 410-358-717, Ext. 6061, bob@ebaengineering.com.

Tennis

The Tennis Tournament will be held at the Ocean City Municipal Tennis Courts on Thursday, Sept 16th. Ed Meehan will coordinate as usual. Format will be Mixed Doubles and Round Robin Play. The fee is \$10. Refer to the Tennis Registration Form and directions.

Sponsors

Please take a moment to thank the Associate Members and their affiliations. Without their contributions and hard work, the conference could not be a success.

Associate Member Reception

The Associate Members are offering an opportunity for fellowship, some fine desserts and drinks at a reception Thursday evening at the Hotel Indoor Pool Area following the Seafood Buffet and installation of Officers.

Dress

The conference encourages a casual atmosphere.

Awards / Attendance Prizes

2010 CEAM Awards will be given following the Seafood Feast on Thursday evening, they are as follows: County Engineer of the Year, Associate Member of the Year, Meritorious Service Award, and County Project of the Year Award respectively. Golf and Tennis Awards will also be given at this time. Attendance prizes will be awarded Friday for the technical sessions, and a Grand Prize will be awarded at the Friday Evening Deck Party which you must be present to win.

Accommodations at the Clarion Fontainebleu:

Please make your room reservation directly with the Hotel. They may be reached at **1-800-638-2100**. Room reservations should be made before **August 18, 2010**.

Conference “Scholarships”

The Officers and Directors of CEAM, in keeping with our objective of expanding participation and growth of the organization, have agreed to offer a limited number of “scholarships” to employees of Member and Associate Member organizations to attend the conference. These scholarships will cover the cost of the conference for the employee and lodging for Thursday and Friday evening at the Resort.

The intent is for leaders within each organization to recommend individuals that would benefit from participation at the conference and who would not normally be extended an opportunity to attend. We understand that rules, policies and budgets often restrict who can attend the conference from organizations. We are hoping that these “scholarships” will allow us to reach out and involve some new participation that would not normally occur. The exact number of scholarships to this conference and consideration for adopting this practice in future conferences will depend on responses to this opportunity.

Your registration package includes a form to nominate individuals for these conference scholarships. Please complete and submit your recommendations to the Conference Chairman by **August 20, 2010**.

Registration Packages

Please submit your registration packages to the Conference facilitators at soon as practical. The **Deadline for Registration is Friday, September 3, 2010**. The registration packages should be sent to:

CEAM
c/o Shirley DeVaughn
Harford County Department of Public Works
212 S. Bond Street, Third Floor
Bel Air, Maryland 21014
Phone: 410-638-3548 Fax: 410-803-2523
skdevaughn@harfordcountymd.gov

Due to overwhelming requests and convenience, we have added the ability to pay for your registration via credit card. To utilize this method of payment, please fill out the credit-card

authorization and ensure that this form is included with your registration forms when mailed or faxed to the conference facilitators. Also, please check to ensure that you return your registration packet with the correct fees for participation in meals and other events.

Golfers are asked to coordinate your foursomes with the registration packages. Please send only one form for your team if at all possible. **If you are including other conference attendees or guests with your conference payment, please identify them.**

Refund/Billing Policy

Any overpayment as a result of registration error on the registrant's part (this includes duplicate payments), late cancellation or failure to attend/participate as indicated on the registration form will not be refunded, but considered a donation to CEAM. Refunds will be considered only upon specific request and approval of the Conference Chairman. **No refunds will be granted for cancellations after September 10, 2010.**

The CEAM will bill any conference participant who fails to pay or underpays conference registration fees due to errors in registration, additional guests or participation in activities not identified on the conference registration forms.



COUNTY ENGINEERS ASSOCIATION

OF MARYLAND

Clarion Fontainebleau Hotel, Ocean City, Maryland
 Sept. 16th through Sept. 18th, 2010
Fall 2010 CONFERENCE – REGISTRATION FORM
 (One form per participant, spouse may be on the same form)

Name	
Organization	
Title	
Address	
City/State/Zip Code	
Telephone Number	
Cell Phone Number	
Email Address	
Spouse/Guest Name <i>(As it should appear on the badge)</i>	

Please indicate the appropriate item(s) below.

Type	Cost	Number	Total Cost
Conference Fee (includes Technical Sessions) After Friday, September 3, 2010	\$175 \$200		\$
Guest – Both Evening Events	\$100		\$
Guest – One Evening Event	\$55		\$
Technical Sessions with Breakfast and Lunch Only	\$40		\$
Golf (Members and Guests)	\$65		\$
Tennis (Members and Guests)	\$10		\$
Total (Make check payable to CEAM/Bill credit card)			\$

Payable to: County Engineers' Association of Maryland (CEAM). Send to c/o: Shirley DeVaughn, Harford County Department of Public Works, 212 S. Bond Street, Third Floor, Bel Air, MD 21014. **The deadline for returning Registration Forms is Sept. 3, 2010.** Refer to Refund/Billing Policy. To pay with Credit Card, please fill out additional sheet enclosed with your packet.

PLEASE REMEMBER TO CHECK FOOD EVENTS YOU WILL ATTEND

Event	Yes	Number
Thursday Evening Seafood Feast		
Friday Morning Breakfast		
Friday Evening Buffet Dinner		
Friday Lunch		



COUNTY ENGINEERS ASSOCIATION

OF MARYLAND

**GOLFERS
ANNOUNCEMENT
FALL 2010 CEAM CONFERENCE
GOLF TOURNAMENT REGISTRATION FORM**

When: Thursday, Sept. 16, 2010 Registration 8:00 am Shotgun Start 9:00 am
Coffee & Donuts at Registration

Event Chairman: Mike Warring - JMW Consultants, LLC - Phone: 443-235-2835,
Fax: 410-827-4544, e-mail: jmwarring@hotmail.com

<p>Where: The Bay Club 9112 Libertytown Road Berlin, MD 410-641-4081 Directions: www.thebayclub.com</p>	<p>Format: Captain's Choice Fee: \$65.00/Player - Includes Cart/Greens Fees/Prizes</p>
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Golf Director: Rob Bailey 410.641.4081

Please list Name(s) and Phone Number(s) of your Team Members (if appropriate)
(Please verify their participation)

Player's Name	County/Company Affiliation	Telephone Number	Handicap or 18 Hole Score

If you plan to participate, **complete this registration form and return with your conference registration to:** CEAM, c/o Shirley DeVaughn, Harford County DPW, 212 S. Bond Street Third Floor, Bel Air, MD 21014 Phone: 410.638.3548; Fax: 410-803-2523, e-mail: skdevaughn@harfordcountymd.gov Please return this form NLT Sep 3, 2010

Golf Sponsorships Available
Please contact Bob Sebastian at 410.358.7171, Ext. 6061
For additional information on hole signage



FALL 2010 GOLF TOURNAMENT
THE BAY CLUB
9112 LIBERTYTOWN ROAD, BERLIN, MD
RULES AND GENERAL INFORMATION

1. **Format:** "CAPTAIN'S CHOICE/SCRAMBLE" - All players hit their tee shots - team chooses the best drive/hit, and all players play from that position - repeat process until the ball is holed out - record team score. When placing the ball at the selected shot, use the following guidelines: fairway/rough/fringe of green - one club length, sand traps - one club length. Place the ball on the green one putter head length (6"+). Remember, when placing the ball, the ball position cannot be closer to the hole. **NOTE: Each team must use at least two tee shots for each player this year !!**
2. **The "Scoring Factor":** Utilizing the team with the lowest total handicap as the "base", remaining teams receive a scoring factor which is determined by multiplying the teams' total handicap differential with the base team by a factor of .14! **NOTE:** The difference between the teams' lowest handicap players and the highest **cannot be greater than 20 strokes. Maximum handicap allowed is "30" !**
3. **Team and individual gift certificates** will be awarded at the Seafood Feast. The winners may easily redeem these gift certificates in the **RESORT PRO SHOP**. There will be "GROSS" and "NET" team prizes, as well as prizes for the Closest to the Pin.
4. **Special Prize Drawing:** There will be some great golf prizes for registered golf participants. The drawing will take place at the Wednesday Evening Social and **YOU MUST BE PRESENT TO WIN.**
5. **Early Registration** - Due to market demand, there is great pressure on the course to accept all tee time reservations from the general public. Therefore, get your reservations in early this year so that we can reserve as many holes as possible for our shotgun start.
6. **PLEASE REMEMBER** - We expect 90+/- players this year and although we are using a shotgun start, **PLEASE PLAY QUICKLY.** The course marshals will be polite, but will keep you moving. Their goal: 4+1/2 hours or less.
7. In case of ties, winners will be decided through a playoff of cards, starting with the number 1 ranked handicap hole.

EVENT CHAIRMAN: Mike Warring - JMW Consultants, LLC - Phone: 443-235-2835,
Fax: 410-827-4544, email: jmwarring@hotmail.com



COUNTY ENGINEERS ASSOCIATION

OF MARYLAND

**Fall 2010 Conference
County Engineers Association of Maryland
Tennis Tournament**

One form per participant

When: Thursday September 16, 2010 9:30 am
Where: Ocean City Municipal Courts
Cost: \$10.00
Format: Mixed doubles, Round-Robin play
Coordinator: Ed Meehan. For questions contact Ed at 410-923-6842

SPOUSES AND FRIENDS WELCOME

Refreshments, Tennis Balls and Prizes provided

If interested, please complete the information listed below:

Player's Name	
County/Company Affiliation	
Address	
City/State/Zip	
Telephone Number	
E-mail address	
Cell Phone	

**Fax or mail completed form along with your registration packet to Shirley DeVaughn
Harford County DPW, 212 S. Bond Street, Third Floor, Bel Air MD 21014
Telephone Number: 410.638.3548/Fax Number: 410.803.2523
email: skdevaughn@harfordcountymd.gov**



COUNTY ENGINEERS ASSOCIATION

OF MARYLAND

Conference Scholarship Nomination Form

Candidate's Name	
Organization	
Title	

Please provide a brief background on Candidate as well as duties and responsibilities within the organization

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Nominator	
Organization	
Title	
Signature	

Recommendation: <i>(Why should the candidate be considered for a scholarship?)</i>	
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FALL 2010 CONFERENCE

CLARION FONTAINEBLEAU HOTEL

Ocean City, Maryland

SPONSORSHIPS

General Sponsor (Displayed the entire conference)	\$ 200.00
Thursday Evening Seafood Buffet (2 Firms)*	\$ 600.00/each
Friday Continental Breakfast (2 Firms)*	\$500.00/each
Friday AM Break (1 Firm)*	\$ 400.00
Friday PM Break (1 Firm)*	\$ 400.00
Friday Evening Deck Party & Buffet Dinner (2 Firms)*	\$ 600.00/each
Golf Hole Tee Sponsorships	\$ 125.00/each
Golf closest to the Pin or Longest Drive Sponsorships (3 avail.)**	\$ 175.00/each

* Sponsoring an event also includes listing as General Sponsor

** Includes opportunity for sponsoring firm to personally present award at the Thursday Evening Seafood Buffet

PAYMENT INFORMATION

Please make your check payable to: **County Engineers Association of Maryland (CEAM)**
Mail your complete form and check to: Shirley DeV Vaughn
Harford County Department of Public Works
212 S. Bond Street, Third Floor
Bel Air, MD 21014
Phone (410) 638-3548 Fax (410) 803-2523
E-mail: skdevaughn@harfordcountymd.gov

COMPANY _____
CONTACT PERSON _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
TELEPHONE _____ FAX _____
E-MAIL ADDRESS _____
AMOUNT ENCLOSED _____
TYPE OF SPONSORSHIP _____

Please mark the type of sponsorship and/or indicate which event you would like to sponsor

IMPORTANT – Please return this form by Sept. 3, 2010!
Don't miss this opportunity to get your name in the spotlight!



**COUNTY ENGINEERS ASSOCIATION OF
MARYLAND**

PO Box 528 · Centreville, MD 21617-0528
(410) 758-0925 x4136

FOR PAYMENT BY CREDIT CARD ONLY

Please Check: _____ MASTERCARD _____ VISA

Name on Credit Card: _____

Billing Street: _____

Billing City: _____ State: _____ Zip: _____

Billing Phone: _____ Billing Email: _____

CARD NO: _____

CARD EXP. _____

3-DIGIT CODE: _____

Cardholder Signature: _____



FALL 2010 CONFERENCE
SEPTEMBER 15– 17
CLARION RESORT HOTEL & CONFERENCE CENTER
OCEAN CITY, MARYLAND

Conference registrations are available online
www.countyengineers-md.org

EXHIBIT REGISTRATION

Booth Registration Includes:	Yes!!
General Sponsorship	x
1 — 6' Table, skirted w/ 1 chair	x
1 — Easel	x
Access to 1, 110 volt, single phase outlet	x
1 Extension Cord	x

FIRST COME - FIRST SERVED!

Booths are Limited, Please
Don't Wait to Reserve

- Exhibit Booths are available at a rate of \$500 for CEAM members and \$600 for non-members. Any additional equipment/service requirements outside the Booth Registration package are the responsibility of the Exhibitor. Please refer to the enclosed hotel Exhibitor Service Order Form for fees and payment instructions.
- Reservations will be taken on a first come - first served basis, by mail, email or fax.
- Payment for Exhibit Booth is due on or before September 6, 2010.
- Early Bird set-up is Wednesday, Sept. 15 from 3 to 7 p.m.
- Set up begins at 7 a.m. on Thursday, Sept. 16. All exhibits should be set up by 10 a.m.
- Exhibits run Thursday 10 a.m. to 4 p.m. and Friday 8 a.m. to 3 p.m.
- All Exhibit materials must be packed up and removed by 5 p.m. on Friday.
- This fee does **NOT** include conference fee.

To reserve a booth, this form must be returned via postal mail, e-mail or fax.

Payment for Booth is Due on or Before September 6, 2010

PAYMENT INFORMATION

Please make your check payable to: County Engineers Association of Maryland (CEAM)
Mail your completed form and check to: Shirley DeVaughn
 Harford County DPW
 212 S. Bond Street, Third Floor
 Bel Air, Maryland 21014
 Phone: 410-638-3548

Company:	Contact Person:
Address:	City/County:
Business Phone #:	Fax #:
E-Mail Address:	Amount Enclosed: <input type="checkbox"/> CEAM Member \$500 <input type="checkbox"/> Non-member \$600

MERCHANDISE DONATIONS FOR USE AS AWARDS AND/OR DOOR PRIZES ARE ALSO WELCOME
 Don't miss this opportunity to get your name in the spotlight!



Fontainebleau Hotel

EXHIBITOR SERVICE ORDER FORM

County Engineers Association of Maryland

September 15 - 17, 2010

This form includes information needed for handling services. Please complete and forward directly to the Clarion Resort Fontainebleau Hotel

WIRELESS INTERNET ACCESS: Please see Wireless Instructions Fact Sheet.*

EXHIBIT MATERIAL STORAGE: The Hotel does not accept exhibit materials delivered sooner than one week prior to the Convention date. No freight deliveries accepted to or from hotel unless **THERE IS A LIFTGATE ON THE TRUCK AND APPROPRIATE MANPOWER** is sent to remove/replace deliveries on the truck. Arrangements to be made with the Director of Purchasing at least twenty-four (24) hours prior to return on materials.

OTHER REQUIREMENTS: If there are any unique requirements for exhibit space, please contact the Hotel Catering Manager

EXHIBIT SERVICE CHARGES:	UNITS	SVC FEE
Storage/Delivery Charges \$15.00 per box (additional charge for items over 25 lbs.)	_____	\$ _____
Wireless Internet Access \$50.00 per day / per computer*	_____	\$ _____
TOTAL AMOUNT DUE		\$ _____

SPECIAL NOTICE: No nails, bracing wires, tacks, staples or tape used in constructing displays may be attached to walls, floors or ceiling. All property damaged or destroyed by Exhibitors must be replaced to original condition by the Exhibitor at the Exhibitor's expense. All exhibit items must be brought up on freight elevator only. No retail jewelry booths can be permitted to display at exhibit shows since a retail jewelry store is on the premises. Permits for selling must be obtained prior to exhibit show and must be on hand during show hours.

WHEN SHIPPING BOXES OR DISPLAY CASES TO US: SHIPPING LABELS REQUIRE NAME OF RECIPIENT, NAME OF COMPANY AND NAME OF CONVENTION GROUP

Please Print

Company Name of Exhibitor _____

Contact Person: _____

Address: _____

City/State/zip: _____

Phone Numbers:

Business (____) _____

Home (____) _____

Fax (____) _____

E-mail _____

AUTHORIZATION:

Please reserve the services indicated

SIGNATURE: _____

DATE: _____

Prepayment must be sent for service and mailed directly to: Kay Joyce Windsor, Catering Manager

IF PAYING BY CREDIT CARD:

Credit Card Number: _____

Security Number (back of credit card) _____

Expiration Date: _____

Name of Cardholder: _____

Signature: _____

Cardholder Phone Number: _____

OR MAKE CHECKS PAYABLE TO:

Clarion Resort Fontainebleau Hotel
10100 Coastal Highway
Ocean City, MD 21842
410-524-3535 or 800-638-2100
FAX: 410-524-4907



Fontainebleau Hotel
10100 Coastal Highway
Ocean City, MD 21842
410-524-3535/800-638-2100
Fax 410-524-4907

DIRECTIONS FOR SHIPPING AND RETURNING OF EXHIBIT ITEMS

SHIPPING LABELS—REQUIRE NAME OF RECIPIENT AND CONVENTION GROUP NAME.

EXHIBIT ITEMS SENT BY TRUCKING COMPANY REQUIRE COMPLETE BILL OF LADING WITH NAME OF SHIPPER AND RECEIPT **MUST** INCLUDE ADDRESS, (P.O. BOX NUMBERS ARE **NOT** ACCEPTABLE FOR SHIPPING VIA TRUCK, UPS OR FEDERAL EXPRESS)

RETURN SHIPPING VIA FEDERAL EXPRESS AND UPS---FULL NAME, ADDRESS, AND PRE-PAID IS REQUIRED FOR RETURN SHIPPING.

NO DIRECT BILLING OF EXHIBIT ITEMS.