

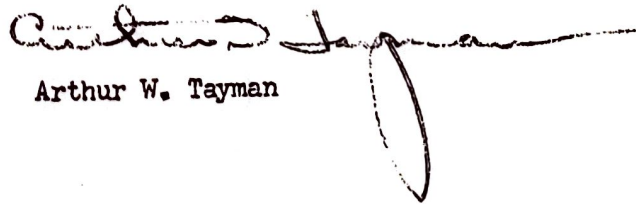
Mr. Roger Willard
Frederick County Roads Department
Frederick, Maryland

Dear Mr. Willard:

This is in further reference to the organizational meeting of the County Engineer's Association of Maryland which is to be held on October 29, 1953 at 11 o'clock A.M. at the Francis Scott Key Hotel in Frederick, Maryland.

We are hopeful that during the business meeting which is to be held between 11 o'clock A.M. and 12:30 P.M. that we can organize the Association by adopting a constitution, electing officers, and appointing appropriate committees, particularly a committee for the final drafting of a constitution and by-laws. In the interest of conserving time at the meeting, there is appended a tentative draft of a proposed constitution which was prepared by Roger H. Willard. It will be appreciated if you will review this draft and come to the meeting prepared to recommend any changes, additions, or to vote on adoption of the constitution as now prepared.

Sincerely yours,



Arthur W. Tayman

AWT/alt
2711 Cheverly Avenue
Cheverly, Maryland

OFFICIAL MINUTES

COUNTY ENGINEERS OF MARYLAND

Thursday, October 29, 1953

LOCATION: Francis Scott Key Hotel

PRESENT: See Attached Roster

The meeting was opened at 11:15 A.M. by Acting-Chairman Roger H. Willard who welcomed those present to the City of Frederick at the initial meeting for formation of an Association of County Engineers and their associates. Purposes of such an organization were explained by the Acting-Chairman to be a raising of the technical and non-technical standards of service to be rendered the general public by county engineers and an exchange of ideas and group discussions of mutual problems.

Acting-Secretary George A. Grier conducted a roll call of counties present. Those answering were Garrett, Allegany, Washington, Frederick, Carroll, Baltimore, Harford, Montgomery, Prince Georges, St Marys, Anne Arundel, and Wicomico.

Acting-Chairman Willard asked for discussion of advisability of organizing such a unit. It was moved by Mr. W.W. DeWitt, seconded by Mr. A.W. Tayman, and unanimously carried that an Association of County Engineers of Maryland be formed. Likewise, it was moved by Mr. Frank Cassell, seconded by Mr. J.O. Harvey, and unanimously carried that the constitution as temporarily drawn be accepted until the next regular meeting.

Relative to election of officers, the Acting-Chairman read a slate of proposed officers and directors as recommended by the committee on arrangements for the initial meeting. It was moved by Mr. E.E. Geary, seconded by Mr. T.T. Pantaleo, and unanimously carried that Mr. Roger H. Willard be elected President. It was moved by Mr. J.O. Harvey, seconded by Mr. E.E. Geary, and unanimously carried that Mr. A.W. Tayman be elected Vice-President. It was moved by Mr. T.T. Pantaleo, and seconded by Mr. A.W. Tayman, and unanimously carried that Mr. W.W. DeWitt be elected Treasurer.

Relative to election of a Board of Directors it was moved by Mr. Harry Shelly that the name of Mr. J.W. Chapman be added to the slate. Mr. John Marburger moved, Mr. J.O. Harvey seconded, and it was carried that the nominations to the Board of Directors be closed. In a ballot, representing one vote per county represented, the members of the original slate were elected, they being Mr. Henry Weir, Dorchester County; Mr. T.T. Pantaleo, Anne Arundel County; Mr. Herman O'Neal, Howard County; Mr. J.O. Harvey, Montgomery County; and Mr. E.E. Geary, Washington County.

President Willard asked for views on committees necessary to operate between meetings. It was moved by Mr. John Marburger, seconded by Mr. J.E. Hawthorne, and unanimously carried that the Board of Directors study the need for such committees, act in the

capacity of each, and file its recommendations at the next regular meeting. Motions were made and carried to include therein committees on membership and amendments to the temporary constitution.

Mr. E.E. Geary invited the association to meet in Hagerstown. It was moved by Mr. W.W. DeWitt, seconded by Mr. J. Walker Chapman and carried that the meeting be in Hagerstown in January, the exact date and time to be decided by the directors. It was agreed that Thursdays at 12 noon suited most members present.

President Willard presented the following County Commissioners present:

Mr. Paul M. Widdowson	Wicomico County
Mr. W.V. Bennett	Carroll County
Mr. Jonas W. Sines	Garrett County

Likewise, introductions were made by the County Engineers of the delegates brought by them to the meeting.

The morning session adjourned at 12:15 P.M. for lunch and the President called the afternoon session to order at 1:40 P.M. The following agenda was presented to the association during the afternoon:

<u>SUBJECT</u>	<u>REPRESENTATIVE</u>	<u>ORGANIZATION</u>
Spraying Railroad Right-of-Way Sprays for Roadside Use	R. H. Bogle Jack Taylor	R. H. Bogle Co. American Chemical Paint Co.
Bond Issue for Counties under 12-Year Road Program	Roger H. Willard	Frederick County
Federal-Aid for Counties	H. C. Bowers	State Roads Comm.
Federal-Aid Specifications	E. F. Gleason	Public Roads Adm.

President Willard at the conclusion of the afternoon agenda thanked those present for coming to the meeting and expressed his appreciation for being chosen to lead the group on its initial year of operation.

The meeting adjourned at 4:20 P.M.


 GEORGE A. GRIER
 Acting-Secretary

APPROVED:

ATTENDANCE ROSTER

COUNTY ENGINEERS ASSOCIATION OF MARYLAND

Meeting October 29, 1953

<u>NAME</u>	<u>POSITION</u>	<u>COUNTY</u>
E. E. Geary	Roads Supervisor	Washington
Russell Bowser	General Maintenance Supr.	Washington
J. E. Hawthorne	Engineer Assistant	Washington
Harry V. Jones	County Engineer	Wicomico
William F. Waller	Assistant Dist. Engr. Mtc.	Wicomico
Paul M. Widdowson	County Commissioner	Wicomico
W. V. Bennett	County Commissioner	Carroll
Paul J. Walsh	Roads Superintendent	Carroll
Paul F. Kuhns	County Treasurer	Carroll
John Marburger	Assistant Administrator	Prince Georges
Theadore T. Pantaleo	Director Public Works	Anne Arundel
Leon M. Billow	Ass't Director Public Works	Anne Arundel
Wm. E. Dickinson	Civil Engineer	Calcium Chloride Inst.
M. A. Butcher	Director Public Works	Montgomery
J. C. Kordella	Chief, Div. of Highway Eng.	Montgomery
J. O. Harvey	Road Supervisor	Montgomery
M. C. Thompson, Jr.	Resident Maint. Engineer	St. Marys
Jonas W. Sines	County Commissioner	Garrett
William W. DeWitt	Engineer	Garrett
J. Walker Chapman	Supervisor	Allegany
Harry Shelly	General Foreman	Allegany
W. W. Osborne	Design Engineer	Prince Georges
R. P. Warnwright	Construction Engineer	Prince Georges
O. W. Runkles	Assistant Engineer	Frederick
John B. Funk	Director Public Works	Baltimore
Robert J. Hajzyk	Roads Engineer	Baltimore
Arthur Tayman	Administrator Public Works.	Prince Georges
Frank Cassell	Highways Engineer	Harford
Donald R. Durker	Materials Engineer	Prince Georges
Paul C. Staubus	Assistant Engineer	Prince Georges
John Hobbs	Representative	Protland Cement Asso.
Herbert C. Bowers	F. A. Engineer	State Roads Comm.
E. F. Gleason	District Engineer	Bureau of Public Rds.
U. Grant Hooper	Commissioner	Frederick
W. F. Shuff, Jr.	Chief Clerk	Frederick
R. H. Bogle	Representative	R. H. Bogle Co.
Jack Taylor	Representative	Amer. Chem. Paint Co.
Jimmie Render	Representative	Solvay Calcium Co.
Samuel Young	Commissioner	Frederick
Roger H. Willard	County Roads Engineer	Frederick
George A. Grier	Executive Assistant Engineer	Harford