

CEAM FALL BUSINESS MEETING

September 21, 2017

Ocean City Maryland

Call Meeting to Order

Todd Mohn called the meeting to order at 4:17PM. Roll Call was taken and attendance is as follows:

ROLL CALL:

* Allegany
* Anne Arundel
* Baltimore City
* Baltimore
* Calvert
* Caroline
* Carroll
* Cecil
* Charles – NO
* Dorchester - NO
* Frederick - NO
* Garrett
* Harford
* Howard
* Kent
* Montgomery
* Prince George’s
* Queen Anne’s
* St. Mary’s - NO
* Somerset
* Talbot
* Washington
* Wicomico
* Worcester

A quorum was present with 20/24 agencies represented.

1. Approval of Spring Business Meeting Minutes, University of Maryland – May 25, 2017
	1. Minutes were distributed electronically prior to the meeting and posted online.
	2. Approval Motion = Erv Beckert, PG
	3. Seconded = Mike Warring, APF
	4. Motion Carries, Minutes Passed
2. Board of Director’s Report – Todd Mohn
	1. CEAM has gone totally digital for conference/golf registration.
	2. Membership rolls – Board has been working diligently to clean/catch up the dues. One final push is underway to address any remaining past due members.
		1. Those who have not paid will be dropped from the membership rolls.
		2. Board voted previously to increase dues from $25 to $50 for members and $45 to $100 for Associate Members.
	3. Relationship w/ MACo continues to be strong. Mark calendars for Winter MACo Conference – December 6-8 in Cambridge.
		1. Transportation Scorecard will be our topic for Winter Conference.
		2. CEAM will be pushing hard (again) for full restoration of HUR funds through the MD State General Assembly
	4. Multiple day spring conference will be restored in Spring 2018 – Holiday Inn in Calvert County (Solomon’s Island). May 2-4, 2018. First multiple day conference for spring since 2009 in Rocky Gap.
	5. Recognition provided for the new Board of Directors
3. Treasurer’s Report – Greg Africa
	1. Treasurer’s Report was distributed electronically and paper copies were distributed at the meeting.
	2. $135,700 balance at M&T Bank.
	3. Conference revenues are on pace to exceed budget expectations of $95,000 for Fall Conference revenue.
	4. Greg suggested amendment to CEAM Bylaws to introduce/establish audit committee (three persons) to review the books at the end of the fiscal year.
4. Secretary’s Report – Mike Warring

Dan DeWitt reported on new membership applications received:

Associate Members:

* 1. Marshall Klinefelter, MD Asphalt Association
	2. Robert Milstead, Stantec
	3. Greg Roby, Stantec
	4. Charles Kumi, Kumi Construction Management
	5. Kiana Smith, Kumi Construction Management
	6. Dierdre Crowl, KCI
	7. David Peake, Greenman-Pedersen
	8. Beth Schrayshuen, EA Engineering, Science, & Technology, Inc., PBC

Regular Members:

* 1. Darrell Mobley, Prince George’s County DPW&T
	2. Carlos Smith, Harford County Department of Public Works
	3. William Birch, Calvert County Department of Public Works
	4. Jeffrey Peluso, Baltimore County Department of Public Works

Current Membership Totals:

* ASSOCIATE = 286
* LIFE & HONORARY = 27
* REGULAR = 291
* RETIRED = 44
* TOTAL = 648

Approval of New Membership Applications:

* Motion – Scott Flanigan, Cecil County
* Seconded – Erv Beckert, PG County
* Motion Passes
1. Committee Reports
	1. 2017 Fall Conference – Erv Beckert
		1. Good registration and good turnout
		2. We had an approved budget revenue/profit proposal of approximately $16,000 and we should be in good shape to meet that.
		3. Feedback is requested about the conference.
		4. New volunteers have made a big difference and could be potential board members.
	2. 2018 Spring Conference – Danielle Conrow
		1. 2-Day Spring Conference will be restored in 2018. Golf @ Chesapeake Hills. Rockfish Charter trips will be scheduled. Conference will be held at Holiday Inn in Solomon’s Island. May 2-4, 2018.
	3. Scholarship Committee – Jim Wilson
		1. Had a great year
		2. $80,436.00 current balance.
		3. Endowment at UMD $606,618 - $25,000 spendable income. Funded 4 scholarships at $23,296. Returned money back to endowment, as well. Funded scholarship at Morgan State University.
		4. Scholarship is giving them money as well as engaging these students in the industry through internships.
		5. Baltimore County requested a training scholarship. Request was transferred to Education Committee.
		6. Students have a lot of interesting stories that are relayed to the Board Members via scholarship lunches at UMD & Morgan State.
		7. $32,000 of $80,000 balance will be transferred to endowments at Morgan State University.
			1. Almost reached the $100,000 endowment level goal for Morgan State.
	4. Education Committee – Jeremy Cooper
		1. Training opportunities are being sought for County employees.
		2. Safety is a very important aspect of what is needed for training.
		3. SHA Flagger Instructor training is being developed. $4,000 available for this training opportunity.
			1. Lots of safety courses are available and final course/offering will be developed as a result of interest/feedback received.
	5. Legislative Committee – James Price & Mark Bodmann
		1. Jay Price noted Barbara Zektick will give the report tomorrow.
		2. Barbara Zektick noted that MDOT is putting together a committee to update the 20-Year Master Plan. County governments get a representative – MDOT is looking for two names – for 4-5 meetings – please provide recommendations to Barbara ASAP.
	6. Membership Committee – Danielle Conrow & Todd Mohn
		1. No Report
	7. Budget Committee – Greg Africa
		1. No Report
	8. By Laws Committee – Mike Warring
		1. Two Items
			1. Language in By Laws – quorum requires President, 1st Vice President, and 5 Members of Board of Directors
				1. No reason why 2nd VP is not included in this list
				2. Language needs developed to amend the bylaws to include 2nd vice president
			2. Greg Africa requested amendment to establish Audit Committee to review books once a year
	9. Associate Member Committee – Mark Bodmann & Justin Acacio
		1. Justin Acacio reported on Fall Conference revenues:
			1. 13 Golf Sponsorships = $2,850
			2. 27 Conference Sponsorships = $9,500
			3. 21 Exhibitors = $21,000
	10. Awards Committee – Matt Allen
		1. No Report from Matt Allen
		2. Todd encouraged all Voting Members to submit County projects for future awards programs
	11. NACE Update – Mike Moulds
		1. Mike not present, thus no report.
	12. SHA Liaison Committee – Tim Cupples
		1. Greg Slater will be attending our December BOD meeting
		2. There is an interest in trying to increase SHA involvement in the CEAM organization
	13. MdQI Liaison – Mark Deluca
		1. CEAM is a charter member of MdQI
		2. This is the 25th anniversary of MdQI
		3. Request has been made for CEAM to make a presentation at the MdQI conference.
2. Old Business
	1. None.
3. New Business
	1. None.
4. Adjourn
	1. Motion – Erv Beckert, Prince George’s County
	2. Seconded – Greg Africa, Anne Arundel County
	3. Motion Passed.

Meeting adjourned at 4:48PM.

Respectfully Submitted,

Daniel S. DeWitt, P.E.

CEAM Administrator