

BOARD OF DIRECTOR'S MEETING
January 24, 2013
Conference Room of
Chesapeake Exploration Center
-Kent Narrows
Queen Anne's County, Maryland

1st Vice President Bruce Johnston (President Paul Kahl was attending State Legislative Hearing) called the meeting to order @ 11:00 a.m. with the following members in attendance:

2nd Vice President Mike Moulds

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Scott Flanigan, Christine Romans, Jennifer Smith,
Tim Connor, Couldn't attend: George Erichsen; Mark DeLuca;
and Frank Kaul.

Immediate Past President: Hudson Myers, III '11

Past Presidents: Jim Wilson '07 (couldn't attend: Ed Adams '04; Joe Kroboth '05;
John Tustin '06; John Redden '08; and Ed Plank '10)

Historian: Matt Allen

Legislative Committee: Chairman Bob Martin (can't attend)

Scholarship Committee: Chairman Dale Coppage

Membership Committee: Chairman Todd Mohn '02 (can't attend)

NACE Representative: Greg Africa '09 (can't attend)

Visitors: Dan DeWitt – CEAM Administrator: Bruce Wright-guest of Christine – Anne
Arundel County DPW

Approval of Minutes:

The minutes for the 12/06/12 meeting were distributed electronically prior to the Board meeting by the Secretary. Motion was made by Christine Romans to approve the minutes as presented and was seconded by Hudson Myers. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers was not present, and his monthly report dated 12/4/12 was distributed electronically to the Board members on 1/22/13. The checking account balance as of 12/4/12 was \$ 61,484.89, while the Money Market balance was \$ 8,943.58. The receipts totaled \$ 70.00 to the checking account and there \$ 0.74 dollars of interest included into the Money Market fund, while expenses were \$6,158.06. The total balance of both the checking and money market accounts as of 1/19/13 was \$ 64,341.15. Motion to accept the Treasurer's report was made by Scott Flanigan and was seconded by Mike Moulds. Discussion, motion carried.

Secretary's Report

We received one new "Member", and one "Associate" membership application since our last Board meeting in October, and names are as follows: (1) **John B. Tarr** – Engineer Prince George's DPW & T, Office of Engineering & Inspection Services; and (2) **John DiCarlo** – President of DiCarlo Precision Instruments, Inc.. We need a motion to approve: First: Christine Romans and was seconded by: Scott Flanigan. Motion approved.

Based on this month's report, the current membership consists of the following: "Members" = 260; "Associate Members" = 238; "Retired" = 34; and "Life & Honorary Members" = 23 for a total membership of **555!**(compared to 560 last month-Dan DeWitt adjusted the base line info, and deleting some from the headcount)

Committee Reports:

Program & Conference Committee: (Co-Chairmen Bruce Johnston & Mike Moulds) –

Spring Conference 2013 – 2nd Vice President Mike Moulds reported that he had forwarded the required deposit/reservation checks to the University of Maryland (College Park), and that the 2013 CEAM Spring Conference will be held at the Samuel Riggs Alumni Center on Thursday, April 11, 2013. Mike reminded the Board that this year marks the 60th anniversary of the CEAM organization, and that he had ordered lapel pins that feature notation of this anniversary that will be given out to all conference registrants, as well as being available to "new" member welcome packages. Mike distributed his "draft" of the conference registration package, to include the agenda, and technical program and featured speakers. The package also includes the Golf Tournament, info and registration for the Spring Tournament that is scheduled at the University of Maryland's golf course on Wednesday, April 10th, with an 8:30 shotgun start. He reviewed each page of the proposed registration package, and said that he will have the program finalized for the Board Meeting on 2/28/13. Bruce Johnston offered his staff to receive, and organize the registration forms as they did for the Spring and Fall 2012 conferences to assist Mike due to their experience, as well as Mike's limited staff.

Scholarship Committee: (Dale Coppage – Chairman) – Dale Coppage – Dale distributed a multi-page "CEAM Scholarship Report", that included a financial report that reflects a total amount of investments as of January 15, 2013 of \$56,8832 (cash: \$17,730; and Investments: \$39,1002). In addition Dale then commented on a program for high school students called: "Engineering Innovation", which apparently is akin to the "STEM" program for high school students who have an interest in pursuing engineering degrees in college. Though he asked the Board to approve funding in the amounts of \$2,200, \$4,400, or \$5,000 as a supporter of this summer program at JHU, the Board suggested that this program funding request should be reviewed, and approved by the Education Committee at the next Board meeting. The last action item was to obtain a date from the Board to attend a luncheon at the U of Md to meet the current CEAM scholarship recipients on 4/23, or 4/25. Dale took note of how many Board members could attend, and the stated that he would set one of these dates, and advise the Board at the February meeting.

Education Committee: (Mark DeLuca Chairman) - (can't attend) -no report

Legislative Committee: (Chairman Bob Martin) – (can't attend – no report)

Membership Committee: (Chairman Todd Mohn) – (can't attend-no report)

Budget Committee: Chairman Doug Myers – (can't attend-No report)

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Frank Kaul & Tim Connor– Co-Chairmen)-no report

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Awards Committee: (Chairman Matt Allen) -Matt reported that the MdQI Conference will take place at the Baltimore Convention Center on January 30th, and 31st. As a "Sponsor", Matt submitted one of our 2012 CEAM projects for recognition as a MdQI award for all 23 counties

SHA Liaison Committee: (Chairman Ed Adams) – (no report)

NACE Update: Greg Africa – State Representative to NACE –(no report)

Old Business: (none)

New Business: (none)

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Scott Flanigan, and was seconded by Hudson Myers. The meeting was adjourned at 12:00 noon. The next meeting of the Board will be held at 11:00 a.m. on February 28, 2013 in the Conference Room of the Chesapeake Exploration Center in the Kent Narrows in Queen Anne's County.

Respectfully Submitted,

J. Michael Warring, P.E.
CEAM Secretary