

County Engineers Association of Maryland

**BOARD OF DIRECTOR'S MEETING
February 26, 2009
Conference Room of
The Chesapeake Exploration Center Building
Kent Narrows
Grasonville, Maryland**

President John Redden called the meeting to order @ 11:00 a.m. with the following attending:

President: John Redden

1st Vice President: Greg Africa (absent)

2nd Vice President: Ed Plank

Secretary: Mike Warring (absent - Marian Gibbs sitting in)

Treasurer: Doug Myers

Directors: Mike Mertaugh, Darl Kolar, Mike Hinchy, Steve Walsh, Bob Tenanty - Tom Meunier and John Nolan (absent)

Past Presidents: Jim Wilson; John Tustin; Joe Kroboth; Todd Mohn (absent)

Historian: Jim Montgomery (absent)

Scholarship Committee: Co-Chairmen Dale Copping - Mike Errico (absent)

Legislative Committee: Co-Chairmen Bob Martin & Stu Taub (absent)

NACE Representative: Kevin Beachy (absent)

Visitors: None

Approval of Minutes:

The minutes for the January 22, 2009 meeting were reviewed. Motion was made to approve the minutes as presented by Darl Kolar and was seconded by Ed Plank. Motion approved.

Treasurer's Report:

Doug Myers presented the monthly report. The checking account balance as of 2/22/09 was \$59,131.24 while the Money Market balance was \$8,934.07. The receipts totaled \$2,865.00, while expenses were \$860.16. The total balance of both the checking and money market accounts as of 2/22/09 was \$68,065.31. Motion to adopt the Treasurer's report was made by Mike Mertaugh and seconded by Bob Tenanty. It was noted that no conference money has been received. Discussion, motion carried.

Mr. Myers also presented the new Proposed CEAM budget for FY 2009/2010 to the Board for their review. After discussion, it was moved by Jim Wilson and seconded by Ed Plank to accept the Proposed Budget.

A financial worksheet detailing the Scholarship Fund history was also distributed to the Board.

Insurance – Mr. Myers, at an earlier request from Mike Warring, investigated the insurance held by CEAM. The policy is a limited liability policy and the coverage is well worth the \$500.

Secretary's Announcement/New Members: (absent – no report)

NOTE: The Secretary has had the minutes from January '04 thru October '08 transferred to a CD, and thru the email, the Board unanimously approved this action, and the discarding of the paper files.

Committee Reports:

Program & Conference Committee: (Co-Chairmen John Redden & Greg Africa)

It was reported the Golf and Tennis tournaments are confirmed and ready to go. The Conference agenda was distributed to the members present. Co-Chair Ed Plank informed the Board that Conference packages will be emailed this year saving on postage fees. Jeff Rank will send a hard copy to those members without emails. A follow-up letter will be sent immediately following the email blitz to all Public Works Directors to further emphasize the importance of attendance. It was noted that some small format changes to the conference have been made to be more cost efficient. Mr. Plank also stated if \$6,000 in sponsorship is received, the budget will be in line. Associate's Dessert Bar – the Associates will provide the dessert and alcohol, however the Conference must provide the bartender to be in compliance with the Hotel's Liquor License. The Hotel will provide a separate area for this event.

Mr. Plank also discussed his research on Continuing Education Credits for the Conference. "Professional Development Hours" can be awarded for attendance to workshops. This item should be advertised in the Conference packages. Mike Hinchy offered his assistance in implementing this program as he currently uses it in Charles County.

Scholarship Committee: (Mike Errico and Dale Coppage – Co-Chairmen)

Mr. Coppage reported the agreement and information have been sent to Morgan State, but that he has had much difficulty in actually speaking directly with the correct person. He also reported that over \$400,000 has been donated to the University of Maryland over the years. *(not sure what they said about a \$40,000 anonymous donor)*

Legislative Committee: (Chairman Bob Martin – absent – no report)

Membership Committee: (Chairman Todd Mohn – absent – no report)

Budget Committee: Chairman Doug Myers - *(included in Treasurer's Report)*

By Laws Committee: (Chairman Mike Warring – absent – no report)

Associate Member Advisory Committee: (Stu Taub & Darl Kolar – Co-Chairmen)

Darl Kolar advised the Board that his term would be ending soon however John Nolan will be serving as Chairman and Bob Sebastian as Co-Chairman.

Awards Committee: (Chairman Jim Montgomery – absent – no report)

In Mr. Montgomery's absence, Jim Wilson noted that CEAM's representation to "MQI" was excellent. Mr. Wilson will contact Mr. Montgomery to possibly advertise at the Conference.

SHA Liaison Committee: (Chairman Ed Adams – absent – no report)

Old Business: None

County Engineers Association of Maryland
December 6, 2007

New Business:

Mr. Redden advised the Board that today's speaker could not make it but would like to attend the Fall Conference.

T2 – Greg Africa would be CEAM's representative to the T2 organization.

Adjourn:

There being no further business, the meeting was adjourned at 12 p.m. Motion to adjourn was made by Ed Plank and seconded by Darl Kolar to adjourn. The next meeting of the Board will be held at 11:00 on March 26, 2009 at the Chesapeake Exploration Center, Queen Anne's County.

Respectfully Submitted,

Marian Gibbs
Acting CEAM Secretary