

**BOARD OF DIRECTOR'S MEETING**  
**February 27, 2014**  
**Chesapeake Exploration Center Conference Room**  
**Kent Narrows**  
**Grasonville, Maryland**

**Call to Order:**

President Bruce Johnston called the meeting to order @ 11:00 a.m. with the following members in attendance

1<sup>st</sup> Vice President Mike Moulds

2<sup>nd</sup> Vice President Mark De Luca

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Ray Clarke, Mary Giles, Christine Romans(can't attend), Jennifer Smith (can't attend); Tim Connor (can't attend), Scott Flanigan and Rob Marchetti (can't attend)

Immediate Past President: Paul Kahl '12 (can't attend)

Historian: Matt Allen (can't attend)

Past Presidents: Ed Plank '10; Hudson Myers '11; Ed Adams '04; Greg Africa '09; Chuck Beall '00; Jim Wilson '06; and Todd Mohn '02.

Legislative Committee: Chairman Bob Martin (can't attend)

Scholarship Committee: Co-Chairmen Jim Wilson '06 & John Norris '78 (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09

Visitors: Dale Coppage - Scholarship Board

**Approval of Minutes:**

The minutes for the 12/05/13 meeting were distributed electronically on 2/21/14 to the Board members by the Secretary. Motion was made by Scott Flanigan to approve the minutes as presented and was seconded by Mark DeLuca. Motion approved.

**Treasurer's Report:**

Monthly Report: Doug Myers was not present, and his monthly report dated 2/25/14 was distributed electronically to the Board members on 2/25/14. The checking account balance as of 1/20/14 was \$ 43,314.43 while the Money Market balance was \$ 8,945.46. Receipts totaled \$ 3,165.00 to the checking account and there \$ 0.00 dollars of interest included into the Money Market fund, while expenses were \$ 2,225.63. The total balance of both the checking and money market accounts as of 2/25/14 was \$ 53,199.26. Motion to accept the Treasurer's report was made by Mike Moulds and was seconded by Mark DeLuca. Discussion, motion carried.

### **Secretary's Report**

We received the following Member, and Associate Member applications since the last Board meeting on 12/5/13:

#### **"Member" Applications:**

1. **Erv T. Beckert**, P.E.-Chief, Utility & Technical Support Section-P.G. Department of Permitting, Inspections, and Enforcement.
2. **William M. Johnson** – Baltimore City's Director of Transportation
3. **Joe Kroboth III** – P.E. – Director, Department of Transportation & Capital Infrastructure – Loudon County, Virginia'
4. **Mark Hall** – Construction Inspector II – Q.A. County DPW
5. **Kian (Ian) Liong** – Project Engineer/Manager – Calvert Co. DPW
6. **Charles F. Nipe** – Director of Frederick Co. DPW (Voting Member)

#### **"Associate" Member Applications:**

1. **James F. Blake, P.E., P.L. S.** – Owner—Blake Consulting Services, LLC
2. **Mike Hoffmaster** – Business Development Manager-Pleasants Construction
3. **Dave Briglio, P>E.** – Senior Stormwater Engineer – EA Engineering, Science, & Technology

A motion to approve these eight membership applications was made by Scott Flanigan, and was seconded by Mike Moulds. Approved.

Note: Based on this month's report, and assuming Board approval of the 8 new applications, the current membership consists of the following: "Members" = 259; "Associate Members" = 253; "Retired" = 39; and "Life & Honorary Members" = 22 for a total membership of 573!

### **Committee Reports:**

#### **Program & Conference Committee: (Co-Chairmen Mike Moulds & Mark DeLuca) –**

**Fall Conference 2013** – Mike Moulds report was presented at the 12/5/13 meeting.

**Spring Conference 2014** – Mark DeLuca reported that the Spring 2014 CEAM Conference is scheduled to take place on Thursday, April 17, 2014 at the Turf Valley Conference and Hotel Facility in Howard County. The County Executive is scheduled to open the Conference, and the preliminary technical program is coming together very nicely. There will be a golf tournament at the Turf Valley Golf Course on Thursday, April 16<sup>th</sup> that will start with registration at 8:00 am, and a shotgun start at 9:00 am. Lunch will be served after the tournament, and winners will receive gift certificates from the Pro shop. Mark said that he would send the Preliminary announcement out to Dan DeWitt for posting on our CEAM web site. Due to the need to offer more "CE" classes for the membership at the semi-annual conferences, there was another discussion about the possibility of potentially extending the Spring Conference into a 2 ½ day event, like it was last done at the Solomon's Island Conference Center several years ago. There was no formal action taken by the Board regarding this matter.

**Scholarship Committee: (Jim Wilson & John Norris - can't attend- Co-Chairmen)** – Jim reported that as of 2/15/14, the Scholarship program had \$14,715 in cash, and \$44,956 in investments, for a total of \$59,671.00. These figures do not include the endowment at the University of Maryland, and the Committee expects to receive an update in the near future. Jim also reported that at this time, the committee has paid all approved continuing education scholarships, and is “open” to future requests as they are presented to the committee. The committee will also be updating their activities in the CEAM web page in the near future.

**Education Committee: (Mark DeLuca Chairman)** - No report

**Legislative Committee: (Chairman Bob Martin)** – Realizing that he could not attend on this Board meeting, Bob electronically delivered a two-page summary of proposed bills from the Senate (SB664; 765; and 834) that he believed had impacts on local governments. He also highlighted 6 proposed house bills that he felt should be reviewed by the CEAM Board (HB #436; #929; #1059; #1067; #1250; & HB #1331 in order to assess impacts on local DPW of local governments. Ed Adams initiated some discussion about the fiscal impact of the proposed HB #729, and suggested that maybe the affected counties ought to get together to offer an opinion about the various impacts concerning the replacement of LED light fixtures.

**Membership Committee: (Chairman Todd Mohn)** – Todd present – report covered by the Secretary's report on current membership by categories - No report

**Budget Committee: Chairman Doug Myers** – Not present - no report

**By Laws Committee: (Chairman Mike Warring )** – No report.

**Associate Member Advisory Committee: (Tim Connor and Rob Marchetti – Co-Chairmen)** - Not present – No Report

**Awards Committee: (Chairman Matt Allen)** –Not present – no report

**SHA Liaison Committee: (Chairman Christine Romans)** – Not present – no report.

**NACE Update: Greg Africa** – State Representative to NACE – Greg reported that the National Conference is scheduled for 4/13/14 thru 4/17/14 in Baton Rouge, Louisiana.

**Nominating Committee Report** – in accordance with Article VI of the CEAM Constitution, the Nominating Committee shall consist of at least three “members”, and traditionally, the “Immediate Past President shall serve as the “Chairman”, and the two predecessors, shall serve on this committee. Since Immediate Past President Paul Kahl could not attend the Board meeting, Past President Hudson Myers '11, and Past President Ed Plank distributed their slate of Officers and Directors for approval by the Board. The recommended slate of Officers and Directors for 2014-2015 is as follows: President: **Michael Moulds**- City of Salisbury; 1<sup>st</sup> Vice President: **Mark DeLuca**-Howard County; 2<sup>nd</sup> Vice President: **Scott Flanigan** – Cecil County; Treasurer: **Doug Myers** – MES; Secretary: **Mike Warring** – American Paving Fabrics; Directors: **Mary Giles** – P.G.County-Term 2 of 2; **Ray Clark**-Talbot County-Term 2 of 2; **Deborah Butler**-Carroll County Term 1 of 2; **George Erichsen** – St. Mary's County –Term 1 of 2; **Lee Beauchamp**-Wicomico County-term 1 of 2; **Rob Marchetti** – Mc Cormack-Taylor, Inc. Tem 2 of 2; **Charles Nolan** – Greenman-Pederson, Inc. Tem 1 of 2; Historian – **Matt Allen** –

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Wallace Montgomery; Administrator/Webmaster: **Dan DeWitt**-Allegany County; and Immediate Past President – **Bruce Johnston** – Montgomery County.

**Nominating Committee Report (continued)**

Motion to approve the slate of the Board of Directors was offered by Hudson Myers, and was seconded by Ed Plank. Board approved the slate unanimously, and the Secretary was directed to mail out the ballots to the “voting members” in accordance with Article VI of the Constitution. The Secretary will open the ballots, and report the results to Immediate Past President Kahl. The results will be read aloud at the Spring Conference on April 17<sup>th</sup>, and the new slate of officers will be sworn in at the “Annual” meeting at the Spring Conference. The terms for this slate of officers will be in effect from 7/1/14 thru 6/30/15.

**Old Business:**

- There were no items to discuss.

**New Business:**

- There were no new items brought before the Board for discussion.

**Adjourn:**

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Scott Flanigan, and was seconded by Mike Moulds. The meeting was adjourned at 12:05 p.m. The next meeting of the Board will be held at 11:00 a.m. on March 27, 2014 in the Conference Room of the Chesapeake Exploration Center in the Kent Narrows area of Queen Anne's County.

Respectfully Submitted,

J. Michael Warring, P.E.  
CEAM Secretary