

BOARD OF DIRECTOR'S MEETING
March 26, 2015
Chesapeake Exploration Center Conference Room
Grasonville, Maryland

President Mike Moulds called the meeting to order @ 11:00 a.m. with the following
Members in attendance:

1st Vice President Mark DeLuca

2nd Vice President Scott Flanigan

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Ray Clarke (can't attend), Mary Giles, George Erichsen (can't attend),
Debbie Butler, Lee Beauchamp (resigned from the board –job change to
private sector) Charles Nolan and Rob Marchetti

Immediate Past President: Bruce Johnston '13 (can't attend)

Historian: Matt Allen (can't attend)

Past Presidents: Paul Kahl '12 (can't attend), Ed Plank '10, Hudson Myers '11 (Retired),
John Tustin '06, John Redden-'08, Jim Wilson ('06);
Greg Africa ('09), Todd Mohn ('02), and Chuck Beall ('00).

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Co-Chairmen Jim Wilson ('06) & John Norris('78)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09

SHA Liaison Representative: Christine Romans

Visitors: Kevin D. McGrath, President of American Paving Fabrics, Inc. –
Associate Member

Approval of Minutes:

The minutes for the 1/22/15 meeting were distributed electronically on 2/10/15 to the Board Members by the Secretary. Motion was made by Scott Flanigan to approve the minutes as presented and was seconded by Rob Marchetti. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers was not in attendance and his monthly report dated 03/23/15 was distributed electronically to the Board members on 02/25/15. The checking account balance as of 2/25/15 was \$ 53,903.52 while the Money Market balance was \$ 8,946.72. Receipts totaled \$ 1,550.00 to the checking account and there were \$ 0.00 dollars of interest included into the Money Market fund, while expenses totaled \$ 5,076.30. The total balance of both the checking and money market accounts as of 3/23/15 was \$ 50,377.22. Treasurer Myers also submitted his proposed budget for FY'16 which projects a revenue stream of \$97,944, and based on projected expenses, will require an infusion of \$ 26,456 from the CEAM "contingency" Fund. A motion to accept the Treasurer's monthly report, and the Treasurer's proposed annual budget for FY'16 was made by Debbie Butler and was seconded by Mary Giles. Discussion, motion carried.

Secretary's Report

There were eleven (11) new member applications submitted for Board approval since the last meeting on 01/22/15 as follows:

"Members"- **Richard Grimm**, Inspector, Talbot Co. DPW
R. Mark Cohoon, GIS Manager, Talbot Co. DPW
Derick G. Brummell, Sr. Engineering Technician, Talbot DPW
Atiq Pannjshiri, Manager public ROW, Montgomery Co. Dept of Permitting Services
Christina T. Conteras, Manager Sediment control, ROW Inspections, Montgomery Dept. of Permitting Services
Mark C. Etheridge, Manager WRA, Montgomery Co. Dept of Permitting Services
Terrence Martin, P.E., Engineer Talbot County DPW

"Associate Members"- **Andrew Sailo**- Environmental Scientist-PSI, Inc.;
Daniel Buswell – Process Engineer, PM, Maryland Engineering Services
Brian Kleist – Regional Sales Manager, Hammaker East, LTD
Sandy Henningsen – Regional Business Development Manager, Froehling & Robertson.

Based on a motion to approve the new member applications made by Scott Flanigan and seconded by Rob Marchetti, the Board approved the eleven new Members unanimously. As a result of the Board's actions, regarding the 11 new applications, the current membership consists of the following: "Members" = 272; "Associate Members" = 262; "Retired" = 40; and "Life & Honorary Members" = 23 for a total membership of 597.

Committee Reports:

Program & Conference Committee: (Co-Chairmen Mark DeLuca & Scott Flanigan) –

Spring 2015 Conference - Scott distributed his one page outline of the 2015 CEAM Spring Conference agenda that is scheduled for Thursday, May 14 at the Hunt Valley Inn starting at 8:00 a.m. with Registration, followed by legislative updates by MACO's Andrea Mansfield, welcoming remarks by the Baltimore County Executive, and a Business meeting. Following lunch, there will be four continuing education technical programs that will end at 3:45 p.m. The '15 CEAM Spring golf tournament is scheduled for Wednesday, May 13th at the Greystone Golf Course with registration starting at 8:30, and a shotgun start at 9:30. The cost per player is \$75.00, which includes greens, cart fees, and an awards luncheon following golf.

Fall 2015 Conference – Scott Flanigan – reported that he emailed a solicitation to all members to solicit topics of interest for the two-day technical program that will start on Wednesday, 9/23 with a technical program in the mid-afternoon, and the Fall Golf tournament will take place at the Bay club with a shotgun start at 12:30 p.m. The Conference will take place at the Clarion Hotel, and will end on Saturday morning, 9/26/15.

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Scholarship Committee: Jim Wilson '07 & John Norris '79 - Co-Chairmen) Since neither Jim nor John could attend the meeting, Mike Warring read a report of Scholarship Committee that was prepared by Co-Chair Jim Wilson. The summary discussed the proposed "Roads Scholarship" technical program that will take place on Friday, 4/29 and is being co-sponsored by both Baltimore County, and the CEAM Scholarship Committee. There will be a Scholarship lunch at Adele's on the U of M campus on April 10th, and both the Scholarship Committee and the Board members have been invited to attend. Jim is also reaching out to the Senior staff at "JHU" to discuss CEAM's interest to establish one partial civil engineering CEAM scholarship.

Education Committee: (Mark DeLuca Chairman) – No report.

Legislative Committee: (Chairman Bob Martin) – No report

Membership Committee: (Chairman Todd Mohn) – No report

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Rob Marchetti and Charles Nolan – Co-Chairmen) – Rob reported that he and Charles were working closely with Dan DeWitt in his effort to determine the current status of the Associate Members as part of Dan's efforts to establish the membership status in CEAM. They are also working with Dan to collect past (if applicable) and current annual \$45.00 as part of establishing a "current" list of Associate dues, while also soliciting support for the Spring Conference on 5/13 & 5/14.

Awards Committee: (Chairman Matt Allen) –Matt can't attend – No report

SHA Liaison Committee: (Chairman Christine Romans) – No report

NACE Update: Greg Africa – State Representative to NACE – No report

Old Business:

- Mike Moulds reported on the "MOU" between CEAM and Dan DeWitt to serve as the CEAM Webmaster and CEAM Administrator.
- Ocean City Hotel Contract negotiations – the conference site location committee, which consists of President Moulds, John Tustin, Chuck Beall, Todd Mohn, John Tustin, and Mike Warring visited the Princess Royale, and are currently reviewing the hotel's five-year proposed contract starting in the Fall of 2016, since our current contract with the Clarion terminates after this Fall '15 conference. The Committee members were unanimous in selecting the Princess over the Clarion due to the overall restoration efforts by the Princess, as well as the facilities, and proposed room rental rates, which were considerably less than the Clarion.

New Business:

- No items were discussed.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn was offered by Scott Flanigan, and was seconded by Charles Nolan. The meeting was adjourned at 11:55 a.m. The next meeting, which will be held at 11:00 a.m. on March 26 in the Conference Room of MACO's Office on Conduit Street in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary