

**BOARD OF DIRECTOR'S MEETING
MARCH 28, 2013
Conference Room of
Chesapeake Exploration Center
Kent Narrows
Queen Anne's County, Maryland**

President Paul Kahl called the meeting to order @ 11:00 a.m. with the following members in attendance

1st Vice President Bruce Johnston (can't attend)

2nd Vice President Mike Moulds

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: Scott Flanigan, Frank Kaul (can't attend), Christine Romans, Jennifer Smith, Tim Connor, George Erichsen (can't attend), and Mark DeLuca

Immediate Past President: Hudson Myers, III '11

Past Presidents: John Norris '79; Chuck Beall '00; Ed Adams '04;

John Tustin '06 (can't attend); Jim Wilson '07;

John Redden '08 (can't attend); Greg Africa '09; and Ed Plank '10

Historian: Matt Allen (can't attend)

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Chairman Dale Coppage

Membership Committee: Chairman Todd Mohn '02 (can't attend)

NACE Representative: Greg Africa '09

Visitors: Board Elect Directors: Mary Giles-Office of PM P.G. County DPW &T; and Ray Clarke-Talbot County's County Engineer.

Approval of Minutes:

The minutes for the 2/28/13 meeting were distributed electronically prior to the Board meeting by the Secretary. Motion was made by Mike Moulds to approve the minutes as presented and was seconded by Scott Flanigan. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers was not present, and his monthly report dated 3/26/13 was distributed electronically to the Board members on 3/26/13. The checking account balance as of 2/24/13 was \$ 52,683.60 while the Money Market balance was \$ 8,944.32. The receipts totaled \$ 5,503.01 to the checking account and there \$ 0.00 dollars of interest included into the Money Market fund, while expenses were \$ 6,268.06. The total balance of both the checking and money market accounts as of 3/26/13 was \$ 60,862.87. Motion to accept the Treasurer's report was made by Mike Moulds and was seconded by Scott Flanigan. Discussion, motion carried.

Secretary's Report

We received six (6) new "Member", and five (5) new "Associate" membership applications since our last Board meeting in February and they are as follows: (1) **Matthew Thomas Michael** – Construction Inspector #3 for Harford County's DPW; **Diane Louise Schwarzman** – Assistant to the Director of Howard County's DPW; **Jeff Robert** – Project Engineer in Office of Structures –MSHA; **James W. Woods, P.E.** – Engineer with MES's Solid Waste Facility Design;

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Secretary's Report – (continued)

Daniel M. Shannon – Program Manager W & S Capitol Services with Charles County;
Robert Louis Hillebrand – Engineering Technician with City of Aberdeen - in charge of GIS system maintenance;

Associate Member Candidates: **James Michael Good, P.E., PMP** - Bridge Manager for STV Incorporated; **Joseph H. Yoon** – Civil/Highway Engineer with URS Corporation;

Stephen Matty – PM/Bridge Design – URS Corporation; **R. Benjamin Gribbon** – PM with Kensington Consulting; and **John Fralick** – with HARCO Fittings – Columbia, SC. We need a motion to approve: First: Christine Romans and seconded by Mark DeLuca. Motion approved. Based on this month's report, the current membership consists of the following: "Members" = 266; "Associate Members" = 243; "Retired" = 36; and "Life & Honorary Members" = 23 for a total membership of **568!**

Committee Reports:

Program & Conference Committee: (Co-Chairmen Bruce Johnston & Mike Moulds) – Spring Conference 2013 – Mike reported that there were 137 registrants signed up to date, and that all of his coordination meetings with the University had gone well. Mike also reported that he and Mike Warring were going to schedule a field trip to the golf course to confirm all of the last minute details for the tournament, and lunch at the University's golf course within the next two weeks. Caterer is confirmed, and almost all of his speakers for the technical sessions are confirmed.

Fall Conference 2013 – Mike Moulds reported on his preliminary meetings with the Clarion, and the golf course reservation for the Fall Tournament has also been contracted by Mike W. Mike distributed a copy of his preliminary Fall Conference program, that includes some technical sessions that will qualify for "PDH" credits. As a result of the Program and Conference Committee meeting that took place before this Board meeting, the idea of holding the Fall Conference that would take place starting on Wednesday, afternoon of 9/18, and then a full day of technical programs on Thursday, and possibly closing the conference with a Keynote speaker that would end at noon, or mid-afternoon on Friday. Following a long discussion amongst the Board member, it was suggested that the golf course be contacted to see if the course could also be available to reserve with a noon start, which would be beneficial for travel times from long distances. Mike Warring will check with the Bay Club golf course to see if we can also reserve the course for either 9/18, or 9/19/13. After some lengthy discussions regarding the possibility of using a Wednesday – Friday program rather than the normal one of Thursday thru Saturday morning, the Board encouraged Mike Moulds and his committee to make a decision after all schedules were considered, and proceed accordingly.

Scholarship Committee: (Dale Coppage – Chairman) – Dale reported that his committee received an application from Anne Arundel County for scholarship funds in the amount of \$4,800.00 to cover the administrative costs, facilities, and training materials by the U of Md T2 Center for the following two courses, and the associated PDH hours accredited: "Basic Drainage" (PDH 6 hours); and "Traffic Engineering Fundamentals" (PDH 12 hours). The Courses are open to all member counties, and the limit is approximately 3-35 participants. Following some discussion about the intent of the current policy for qualifying for scholarship grants, a motion was made by Scott Flanigan, and was seconded by Jennifer Smith. Motion was carried unanimously. As a point of order, John Norris '79, suggested that the Board examine it's tax status, as it relates to collection and dispersal of monies, and is it a tax-exempt organization?

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NOTE: Dale announced that the U of Maryland Scholarship Yearly Luncheon was set for 5/24/13, and he will be sending out notices to Board members this week.

Education Committee: (Mark DeLuca Chairman) - No Report

Legislative Committee: (Chairman Bob Martin) – Bob reported that there were no new funds for County HUR funds from this session. The graduated sales tax on gasoline is still being discussed to help direct needed funds for highway projects here in Maryland – any impact on County budgets?

Membership Committee: (Chairman Todd Mohn) – No report

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Frank Kaul and Tim Connor– Co-Chairmen) - No Report

Awards Committee: (Chairman Matt Allen) – No Report

SHA Liaison Committee: (Chairman Ed Adams) – Ed reported that Melinda Peters' office had contacted him regarding Ms. Peters attending our Board meeting in May, since she was not able to attend our December Past President luncheon, and Board meeting. The Board agreed that it would be good to hear a summary of funds available from the SHA Administrator. Ed, or Christine will coordinate with Ms. Peters' staff to set her attendance at e May 23rd meeting.

NACE Update: Greg Africa – State Representative to NACE – Greg reported

Old Business:

- President Kahl suggested that maybe the term of office for the Board of Directors maybe should run from 7/1 thru 6/30 so that the searing-in ceremony could take place at the Fall Conference? Discussion, but no action taken.

New Business:

- Chuck Beall reported that he had been asked by MaCO to serve on the Governor's Study Committee on the effects of climate change for the state of Maryland. The Board approved of Past President Beall serving on this appointed study group under the direction of DNR.

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Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Hudson Myers '11, and was seconded by Mike Moulds. The meeting was adjourned at 12:05 p.m. The next meeting of the Board will be held at 11:00 a.m. on May 23, 2013 in the Conference Room of the MaCO office in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
CEAM Secretary