

BOARD OF DIRECTOR'S MEETING
June 25, 2015
Maryland Association of Counties Conference Room
Annapolis, Maryland

President Mike Moulds (out of town)

1st Vice President Mark Deluca called the meeting to order @ 11:00 a.m. with the following members in attendance:

2nd Vice President Scott Flanigan

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Ray Clarke (can't attend), Mary Giles, George Erichsen, Debbie Butler, John Redden, Charles Nolan (can't attend) and Rob Marchetti

Immediate Past President: Bruce Johnston '13 (can't attend)

Historian: Matt Allen

Past Presidents: Paul Kahl '12 (can't attend), Ed Plank '10,

Hudson Myers '11 (retired), John Tustin '06 (can't attend), John Redden-'08,

Greg Africa '09 (can't attend), Chuck Beall '00, Todd Mohn '02, Jim Wilson '07,

John Norris '78 (can't attend).

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Co-Chairmen Jim Wilson ('06) & John Norris ('78)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09 (can't attend)

SHA Liaison Representative: Christine Romans

Visitors: BOD members elect: Robert Shen – Frederick; Erv Beckert – Prince George's DP&T; Josh Dupee-Century Engineering, Andrea Mansfield - MACO and 2ND V.P. elect Christine Romans.

Approval of Minutes:

The minutes for the 5/25/15/23/25 meeting were distributed electronically on 6/23/15 to the Board Members by the Secretary. Motion was made by Debbie Butler to approve the minutes as presented and was seconded by Mary Giles. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers was not present, and his monthly report dated 6/23/15 was distributed electronically to the Board members on 6/23/15. The checking account balance as of 5/12/15 was \$ 56,332.86 while the Money Market balance was \$ 8,947.04. Receipts totaled \$ 12,640.00 to the checking account and there were \$ 0.00 dollars of interest included into the Money Market fund, while expenses were \$ 5,781.41. The total balance of both the checking and money market accounts as of 6/23/15 was \$ 72,138.49. Motion to accept the Treasurer's report was made by Mary Giles, and was seconded by Debbie Butler. Discussion, motion carried.

Secretary's Report

There were four (4) new member applications submitted for Board approval since the last meeting on 4/23/15 as follows:

"Members" –

Angie Booher- Supervisor of Construction, Cecil County DPW;

John Fabian – Project Manager Cecil County DPW

Danielle Lee Conrow – Project Design Calvert County DPW

"Associate Members"-

Ray Bernardo – Transportation Manager – EBA Engineering

Based on this month's report, and assuming Board's approval of the four (4) new applications, the current membership consists of the following: "Members" = 274; "Associate Members" = 262; "Retired" = 40; and "Life & Honorary Members" = 23 for a total membership of 599

MACO Report – Project Bundling Proposal by NACO- Todd Mohn and Andrea Mansfield discussed a "Bridge Bundling Pilot" that NACO is working with the State of Pennsylvania, and Pennsylvania Counties to bundle Bridge construction projects that offered almost a 20% reduction in the construction bids. Based on these projected savings in construction costs, the FHWA is willing to accept the 20% savings in construction costs as the "local" government's 20% share of the project's cost. NACO would like replicate this pilot program in other states, and as an initial effort Andrea reported that Baltimore, Garrett and Harford, and Carroll Counties had the largest amount of "deficient" structures in their maintenance programs, and to date, these Counties had indicated an interest in participating in this "pilot" construction program. Andrea suggested that MACO, and NACO representatives will be meeting with MDOT in the near future, and that she and Todd will be reporting on the progress of this "pilot" program to the CEAM Board of Directors.

Committee Reports:

Program & Conference Committee: (Co-Chairmen Mark DeLuca & Scott Flanigan)

Spring Conference 2015 – Scott Flanigan – reported THAT THE Spring CEAM Conference was well attended at the Wyndham Hunt Valley Inn on May 14th, and the CEAM Annual Spring golf tournament was held at the Greystone Golf Club on May 13. Scott reported that he hadn't completed his final report, but would present the final accounting at the Board meeting in July.

Fall Conference 2015 – Scott Flanigan –Scott reported that the dates of the Fall '15 Conference are Wednesday, 9/23/15 thru Saturday 9/26/15. This is the last year of a five year contract with the Clarion, and based on Board vote, and recommendations by the Conference Site selection committee, the Fall Conference headquarters starting in September 2016 will be at the Princess Royale. Scott will be requesting suggestions for technical programs from the membership over the next two months, and hopes to have the published program by late July, or the first week of August.

Scholarship Committee: (Jim Wilson '07 & John Norris '79 (can't attend)– Co-Chairmen)

Jim reported that the “Roads Scholar” continuing education training program that was held in Baltimore County had about 21 participants. The class was taught by Ed Stellfox, who is the Manager of University of Maryland's T2 Center.

Education Committee: (Mark DeLuca Chairman) - No report.

Legislative Committee: (Chairman Bob Martin) – Bob reported that MACO will be pushing for the restoration of HUR funds to the Counties, but he doesn't share any confidence that these funds will be restored given the status of the State budget, and the shortfalls at this time.

Membership Committee: (Chairman Todd Mohn) – No report

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Charles Nolan (can't attend) Josh Dupee – Co-Chairmen – No report

Awards Committee: (Chairman Matt Allen) -Matt reported that nomination material was posted on the CEAM web site, and was also distributed via the CEAM email List on 5/25/15. A reminder was sent out to the membership on 6/16, and Matt will resend his notice at the end of the month. Matt announced that the Committee had revised the limits of the construction values by category as follows: (1) Small Project: \$0 - \$1.0M; (2) Medium Project: \$1.0M - \$5.0M; Large Project - \$5.0M and Larger.

SHA Liaison Committee: (Chairman Christine Romans) – No report, except that offered to step down from serving as the Committee “Chair” since she has lost many of her key SHA contacts as a result of the election and re-appointments.

NACE Update: Greg Africa – State Representative to NACE – Greg (can't attend) – No report

Old Business:

1. No items were brought forward for discussion by members of the Board.

New Business:

1. Credit Card Usage for Registration Payment - due to the need to have a security code of the person charging submitted with the conference registration form, and based on Dan Dewitt's recommendation, the Board agreed that members will only be able to use the “Pay-Pal” charge system to cover the conference registration cost starting with this year's Fall Conference. This change in policy regarding the use of credit cards to pay for conference registration will be included in the registration package as well as the CEAM website.

2. County Engineers Association of Maryland Directory – There was some discussion about not continuing the annual update of the “printed” CEAM Directory, but after some lengthy dialogue, a motion to continue the ‘print’ version of the Directory as well as updating the computerized list of the Directory on the CEAM website by George Erichsen. The motion was seconded by Scott Flanigan, and was approved unanimously by the Board.
3. Fall Conference Scheduling Change – at this point, Conference Chair Scott Flanigan, has his preliminary schedule starting with a golf tournament starting at 12:30 pm on Wednesday, 9/23/15 at the East Course of the Bay Club in Berlin. At this time, Scott has no social function planned on Wednesday evening, however, there will be two days of technical and social functions planned thru Friday evening 9/25/15. A thorough discussion ensued regarding the low attendance for the Friday evening dinner, and there was lengthy discussion about the merits of ending the conference technical program early Friday afternoon, and the possibility of switching the Friday evening dinner to Wednesday evening following the golf tournament since there would be so many attendees in Ocean City on Wednesday evening? The Board asked Chairman Flanigan to check with the hotel to see if we could switch the Friday evening deck party to Wednesday evening, as well as discussing the possibility of switching the Friday evening room reservations up to Wednesday evening. Chairman Flanigan was to report his finding back to the Board at the July 23rd meeting.

Adjourn:

There being no further business to discuss, the 1ST Vice President asked for a motion to adjourn. Motion to adjourn by Scott Flanigan, and was seconded by Mary Giles. The meeting was adjourned at 12:23 p.m. The next meeting, which will be held at 11:00 a.m. on July 23rd in the Conference Room of the MACO office in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary