

BOARD OF DIRECTOR'S MEETING
July 23, 2015
Maryland Association of Counties Conference Room
Annapolis, Maryland

President Mark DeLuca called the meeting to order @ 11:00 a.m.
with the following members in attendance:

1st Vice President Scott Flanigan

2nd Vice President Christine Romans

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: George Erichsen (can't attend), Debbie Butler, John Redden,
Erv Beckert, Robert Shen, Charles Nolan, and Josh Dupee.

Immediate Past President: Mike Moulds '15

Historian: Matt Allen (can't attend)

Past Presidents: Paul Kahl '12, & Ed Plank '10, and John Tustin '06 can't attend,
John Redden-'08, Greg Africa '09, Chuck Beall '00 (can't attend),
Todd Mohn '02, and Jim Wilson '07

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Co-Chairmen Jim Wilson ('06) & John Norris('78) (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09

SHA Liaison Representative: Christine Romans

Visitors: None

Approval of Minutes:

The minutes for the 6/25/15 meeting were distributed electronically on 7/22/15 to the Board Members by the Secretary. Motion was made by Scott Flanigan to approve the minutes as presented and was seconded by Erv Beckert. Motion approved.

Treasurer's Report:

- A. Monthly Report: Doug Myers was present, and his monthly report dated 7/20/15 was distributed to the Board members.. The checking account balance as of 6/24/15 was \$ 61,994.85, while the Money Market balance was \$ 8,947.04 . Receipts totaled \$ 1,095.00 to the checking account and there were \$ 0.43 dollars of interest included into the Money Market fund, while net expenses were +\$ 611.65 (Credit from hotel bill). The total balance of both the checking and money market accounts as of 7/20/15 was \$ 72,613.97. Motion to accept the Treasurer's report was made by Debbie Butler and was seconded by Robert Shen, Discussion, motion carried.
- B. Profit & Loss Report from Spring '15 Conference – the Treasurer distributed a detailed P & L statement that reflected a net income of \$3,524.13,
- C. P & L Detailed statement for conferences from Fall 2012 thru Spring of 2015

Note; Conference Chair for Spring '15 Conference also distributed his financial statement that was approximately \$200 less than the report by the Treasurer, but was basically the same bottom line for both reports.

Secretary's Report

There were two (2) new Member applications submitted for Board approval since the last meeting on 6/25/15 as follows:

"Members" –

Catherine Mazzara- Associate Director Office of Engineering & Project Management, Prince George's County DPW & T

Charles Copper – Director of Caroline County DPW & T

A motion to approve the foresaid "Member" applications was made by Erv Beckert, and seconded by Scott Flanigan. Motion approved unanimously.

Based on this month's report, and assuming Board's approval of the two (2) new applications, the current membership consists of the following: "Members" = 277; "Associate Members" = 262; "Retired" = 39; and "Life & Honorary Members" = 24 for a total membership of 602

Committee Reports:

Program & Conference Committee: (Co-Chairmen Mark DeLuca & Scott Flanigan)

Spring Conference 2015 – Scott Flanigan – distributed his "Financial Accounting for the Spring '15 Conference" to the Board members that reflected a "Total Event Income" of \$3,309.13.

Fall Conference 2015 – Scott Flanigan – Scott reported that he had sent out invitations to the Secretary of Transportation, the Executive Director of "SWANA", and "MDE", but to date hadn't received an affirmative reply. Like was the case with the Spring Conference, he has requested technical speakers to respond with their outline, and overview of their technical presentation, to include what visual aids will be needed. Based on the Board's action at the last meeting, he has revised his initial program so that there will be an Opening Reception at 7:00 pm on Wednesday evening, and the golf tournament will start with registration at 11:30, and the shotgun start will be at 12:30pm. He will work out the details with the hotel, because we are switching the Friday evening social program/dinner Wednesday evening, and he has to be sure that the hotel will be able to adjust their food preparation accordingly.

Scholarship Committee: (Jim Wilson '07 & John Norris '79 (can't attend?)– Co-Chairmen)

Jim reported that the "partnering" with Baltimore County on the T2 training, and participation has been successful to date. The Scholarship Committee currently has \$70,710 available in their accounts, which consists of Cash = \$ 21,411, and \$49,299 in investment funds. Jim noted that the Committee is still waiting for an annual endowment fund status from the University of Maryland.

Education Committee: (Mark DeLuca Chairman) - No report

Legislative Committee: (Chairman Bob Martin) – Bob couldn't attend- No report

Membership Committee: (Chairman Todd Mohn) – Todd reported

Budget Committee: (Chairman Doug Myers) – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Charles Nolan & Josh Dupee

– Co-Chairmen) – The Associate Board Members were able to solicit great support for the various costs associated with the Conference and golf tournament. A suggestion was made that signage should be prominently displayed at both the golf course, and the Conference rooms that will aptly illustrate those Associate member firms who have sponsored the scheduled activities, and Break refreshments at the Spring Conference. that permit the CEAM to maintain its financial support of Civil Engineering scholarships at the U of M (C.P.), Morgan State U., and JHU.

Awards Committee: (Chairman Matt Allen) – (Can't attend) Matt (can-t attend) submitted a report to the President and Secretary stating that the submission design deadline was July 1st, and the CEAM Committee received 12 applications for the following categories. The Committee consisted of the following volunteers: Christine Romans; Ed Adams; George Erichsen; Todd Mohn; Erv Beckert; Mike Mertaugh; and Chuck Weber. The Committee is scheduled to meet at 10:00 a.m, Friday, 7/31/15 at the Queen Anne's County Exploration Center.

SHA Liaison Committee: (Chairman Christine Romans) – No report. Note: The President announced that Christine doesn't have any real established ties to the senior staff of SHA, under the new administration, and has asked the President to appoint another Member to assume her duties as a Liaison with SHA.

NACE Update: Greg Africa – State Representative to NACE – Greg Africa – reported on the 2015 NACE Annual Meeting and Conference held at Daytona Beach, FL. This year's event was a joint expo and conference between NACE and the Florida Chapter of the American Public Works Association (APWA). The event was attended by over 900 delegates and guests from 32 states (including Ontario, Canada) that are affiliated with the organization. Over 165 exhibitors displayed and/or demonstrated their products and services. The 2015 Annual Meeting and Conference was hosted by the Florida Association of County Engineers and Road Superintendents (FACERS). Also, Greg Africa reported on the status of the Senate and the House versions of the Transportation Bill. Current federal funding expires July 31, 2015.

Old Business:

1. Though it was discussed and voted on at the Board's meeting on 6/23/15, President Mark reminded the Board that it decided that the only way to register for a conference in advance would be to either submit a check, or use the CEAM "PayPal" account. Personal cards will not be accepted in the future starting with the 2015 Fall Conference.

New Business:

President Deluca reminded the Board that he would orchestrate a meeting of a committee consisting of himself, Scott Flanigan, Jim Wilson, Bob Martin, and Mike Warring with a goal to rename the semi-annual tournaments so that it might be more indicative of the financial support that is developed for six (6) civil engineering scholarships, and continued education classes for the membership. He will set a meeting with the committee so that a new name may be brought to the Board's next meeting on 8/27. Jim pointed out that Dale had suggested the name to be the "Roger H. Willard Tournament", with a nickname of: "The Willard"?

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by 12:35, was offered by Scott Flanigan, and was seconded by Charles Nolan. The meeting was adjourned at 12:35 p.m. The next meeting will be held at 11:00 a.m. on August 27th in the Conference Room of the MACO office in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary