

**BOARD OF DIRECTOR'S MEETING**  
**July 28, 2011**  
**Conference Room of**  
**The Chesapeake Exploration Center**  
**Kent Narrows**  
**Grasonville, Maryland**

President Myers called the meeting to order @ 11:00 a.m. with the following members in attendance:

1st Vice President: Paul Kahl

2<sup>nd</sup> Vice President Bruce Johnston

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Mike Moulds, Frank Kaul, Matt Allen, Doug Taylor

Ed Adams (can't attend), Mark DeLuca, and Ed Heatwole (retired)

Immediate Past President: Ed Plank

Past Presidents: John Redden, Joe Kroboth and John Tustin

Historian: Jim Montgomery

Scholarship Committee: Co-Chairmen Mike Errico (can't attend), and Dale Coppage

Legislative Committee: Co-Chairmen Bob Martin & Stu Taub (can't attend)

Membership Committee: Todd Mohn

NACE Representative: Jim Wilson (on vacation)

Visitors: None

**Approval of Minutes:**

The minutes for the 6/23/11 meeting were distributed electronically prior to the Board meeting by the Secretary. Motion was made by to approve the minutes as presented by Bruce Johnston, and was seconded by Hudson Myers. Motion approved.

**Treasurer's Report:**

- (1) Monthly Report: Doug Myers was not able to attend the meeting, and his report dated 7/26/11 was distributed to the Board members electronically prior to the meeting. The checking account balance as of 6/21/11 was \$ 83,756.61, while the Money Market balance was \$ 8,940.67. The receipts totaled \$ 0.00 to checking account and \$0.22 to Money Market fund, while expenses were \$ 574.71. The total balance of both the checking and money market accounts as of 7/26/11 was \$ 92,122.79. Motion to accept the Treasurer's report was made by Bruce Johnston, and was seconded by Doug Taylor. Discussion, motion carried.
- (2) Conference Financial Summaries – Spring and Fall conferences from 12/1/06 thru 7/26/11 – (see: attached report)

**Secretary's Announcement/New Members:** Two (2) New **Member** Applications Submitted. **Jason M. Stitt** – Project Manager for Frederick County's Road & Bridge CIP projects; **Amanda Ann Radcliffe** - Engineer with Frederick County's Road & Bridge CIP projects; and One (1) new **Associate Member** submitted: **Kevin James Thatcher** – Estimator for Gray & Son, Inc. Motion to accept the new members was made by Doug Taylor, and was seconded by Bruce Johnston. Motion approved. The membership numbers are as follows: 289 Members; 233 Associate Members; 38 retired; and 21 Life & Honorary Members – Total Membership = 581

## **Committee Reports:**

### **Program & Conference Committee: (Co-Chairmen Paul Kahl & Bruce Johnston) –**

**Fall Conference** – Paul Kahl reported that conference registrations are sent out, and also posted on the CEAM web site. Confirming the technical speaker for the Thursday afternoon session, and said that he would check with Jim Wilson about inviting the recently appointed Executive Director (Bryan Roberts) of NACE to speak at our General Business meeting at the conference. Paul reviewed the “PDH” program, and there was some discussion about issuing the PDH after class, and that the individual will have to fill in his/her name on the certificate. Attendance prizes will be set at \$50.00 each, while the Grand Prize will either be \$100.00 cash, or possibly a 2-night stay at the Clarion?

**Spring Conference** – Bruce Johnston suggested that he has just started some discussions with the P & C Committee about the format, and potential locations in Montgomery County that will be convenient to all, and a location that may also have a golf facility. There was also some discussion concerning going back to the 2 ½ day Spring Conference that the Board instituted back in 2008, or just keep it as a one-day conference like we have held in 2010 & 2011?

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**Scholarship Committee: (Dale Coppage – Chairman)** – Chairman Coppage electronically distributed a report dated July 2011 from the Scholarship Committee, to include his list of his proposed Committee members, which includes: Mike Errico; Jim Wilson; Steve Young; Ron Rye; John Norris; Jim Montgomery and Dale. These members will serve a two-year term from 7/1/11 thru 6/30/13, and the Board needs to approve this slate by vote at the July meeting. (see: attached report and committee appointment/confirmation statement). Motion to approve the proposed committee members for a 2-year term was made by Hudson Myers. The motion was seconded by Doug Taylor. Vote: Unanimous to approve.

Dale then reported that there were several funding options that the Committee would like to consider to continue the four partial scholarships to U of Md.(\$17,310.60), as well as the \$4,000 funding required for the one civil engineering scholarship at MSU. Rather than utilizing the endowment funds and thus fall below the “corpus”, Hudson Myers made a motion to have a total of \$21,310.60 be withdrawn by the Treasurer from the CEAM checking account in order to continue the annual funding. The motion was seconded by Mike Moulds, and the motion was approved unanimously by the Board.

**Legislative Committee: (Chairman Bob Martin)** – Bob reported that the Governor’s position on restoring, or changing any of the HUR funds hasn’t really changed to date, and because there wasn’t a lot of background information put forth by the Maryland Toll Authority regarding the proposed dramatic increases to the Toll rates on various facilities to especially include the Bay Bridge. Bob believes that any of the proposed toll increases will be put on hold until further info becomes available, and then the increase will probably go into effect, but at a much smaller increase than has been discussed. He expects that any hopes for restoring HUR funds would have to take place at the “Special Legislative” session that opens on October 17<sup>th</sup>.

**Membership Committee: (Chairman Todd Mohn)** – Todd reported that we still have about 20% of the membership that haven’t paid their annual dues, and there is the suspicion that between job moves, the downturn in the economy, and possible retirements may account for this 20% figure, especially amongst the “Associate Members”

**Budget Committee: Chairman Doug Myers** – No report

**By Laws Committee: (Chairman Mike Warring )** – No report.

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**Associate Member Advisory Committee: (Matt Allen & Frank Kaul – Co-Chairmen)** - Matt reported that the Exhibitor spaces are being filled, and all of the cabana rooms have been reserved by various Associate Member firms, and now that the registration forms have been sent out to the membership, as well as posting the forms and information on the CEAM web site, he and Frank will begin their phone call campaign to the Associate Members.

**Awards Committee: (Chairman Jim Montgomery)** – Jim reported that he had received 15 projects from 8 County members (4 Small size; 5 Large projects; and 6 Mid-size projects for consideration this year. They still had not received any individual award nominations and Jim encouraged the Board members to check with their departments to see if there were potential nominees for Meritorious Awards, as well as the categories of Engineer of the year in both membership categories.

**SHA Liaison Committee: (Chairman Ed Adams )** – (can't attend) No Report

#### **Old Business**

- **NACE Updates** – Jim Wilson, State Representative – (on vacation)

#### **New Business**

- Joe Kroboth thought that we ought to send a congratulatory letter to Neil Pederson for all of his cooperation, support of the CEAM organization, as well as his meeting with the Board annually. Jim Montgomery pointed out that Neil had been awarded an Honorary CEAM Membership at least a year ago. It was suggested that the President should send a letter to Neil at his earliest convenience.
- Director Ed Heatwole's replacement on the Board – Hudson noted that Ed retired from Wicomico County effective 6/30/11 after being elected to the Board at the Spring Conference. The President directed Ed Plank, as the Immediate Past President to reconstitute the "Nominating Committee (Ed, Greg Africa, and John Redden) in order to nominate another CEAM "Member" to fill the vacancy of Ed Heatwole at the next Board meeting in August.
- New Products – Hudson suggested that maybe there is a need to form a technical committee to review any "new" and innovative products on the market that should be evaluated by some of our technical staff engineers in the future?

#### **Adjourn:**

There being no further business, the meeting was adjourned at 12:15 p.m. Motion to adjourn by Bruce Johnston, and was seconded by Mike Moulds to adjourn. The next meeting of the Board will be held at 11:00 a.m. on August 25 in the Conference Room of the MACO office.

Respectfully Submitted,

J. Michael Warring, P.E.  
CEAM Secretary