

**BOARD OF DIRECTOR'S MEETING**  
**August 28, 2014**  
**MACO Conference Room**  
**Annapolis, Maryland**

President Mike Moulds called the meeting to order @ 11:00 a.m. with the following members in attendance:

2<sup>nd</sup> Vice President Scott Flanigan

Treasurer: Doug Myers

Directors: George Erichsen, Debbie Butler, Lee Beauchamp and Rob Marchetti

Historian: Matt Allen

Past Presidents: Hudson Myers '11, Jim Wilson, Greg Africa '09 and Todd Mohn '02

Scholarship Committee: Co-Chairman Jim Wilson '06

Membership Committee: Chairman Todd Mohn '02 – Acting Secretary

NACE Representative: Greg Africa '09

**Approval of Minutes:**

The minutes for the 8/28/14 meeting were distributed electronically on 10/22/14 to the Board members by the Secretary Warring. Motion was made by Scott Flanigan to approve the minutes as presented and was seconded by Lee Beauchamp. Motion approved.

**Treasurer's Report:**

Doug Myers distributed and presented his monthly report. The checking account balance as of 8/27/14 was \$68,726.95 while the Money Market balance was \$8,946.22. Receipts totaled \$20,555.00 to the checking account and there were \$ 0.00 dollars of interest included into the Money Market fund, while expenses were \$1,139.38. The total balance of both the checking and money market accounts as was \$77,673.17 Motion to accept the Treasurer's report was made by Debbie Butler and was seconded by Lee Beauchamp. Treasures report is attached hereto. Motion carried.

Secretary's Report (Acting Secretary Todd Mohn '02):

We received the following Member, and Associate Member applications since the last Board meeting on 7/24/14:

"Member" Applications:

Daniel W. Webber – Chief, Roads Division, Cecil County DPW

"Associate Member" Applications:

J. Eric Eckhardt – Associate, A. Morton Thomas & Associates

Greg Peitz, Represent ative, SWP Americas, LLC

Michael L. Paylor - Senor Associate-Traffic Engineering Discipline Lead,  
STANTEC

Daniel R. String, P.E. – Project Manager, Office Manager, KCI Technologies, Inc.

A motion to approve these five ( 5 ) membership applications was made by Scott Flanigan, and was seconded by Lee Beauchamp . Motion Approved.

Based on this month's report, and assuming Board approval of the 5 new applications, the current membership consists of the following: "Members" = 268; "Associate Members" = 265; "Retired" = 41; and "Life & Honorary Members" = 22 for a total membership of 596!

### **Committee Reports:**

#### **Program & Conference Committee: (Co-Chairmen Mark DeLuca & Scott Flanigan)**

**Fall Conference 2014** – President Mike Moulds reported for Mark DeLuca:

Registrations are lagging behind last year's numbers. We are only a week away from the deadline and several weeks away from the conference. Senator Kasemeyer is being replaced by Delegate Gaines on the program as one of the keynote speakers. Speed networking has been greeted with great enthusiasm and I expect all of the board members will participate. We will also have a survey monkey at the end of the conference to gather input from the membership for future conference topics.

The Conference Hotel Contract Committee will be activated as our current contract with the Clarion is about to expire. Chuck Bell will be the chairman of this committee along with members Mike Warring and John Tustin. They will evaluate the Holiday Inn, the Hilton, Princess Royale, the Dunes and the Clarion for future fall conference contracts.

**Spring Conference 2015** – Scott Flanigan - No report

**Scholarship Committee: Jim Wilson '07 & John Norris '79 – Co-Chairmen)** – Jim Wilson provided and reviewed the attached report with the Board. After review and discussion, Scott Flanigan made a motion to fund the four University of Maryland Scholarships using endowment funds. Lee Beauchamp seconded the motion and the motion carried.

The Board also requested the Scholarship Committee return for a report after the fall conference so it could be determined if there would be available CEAM organization surplus funds which could be dedicated for a 5th Scholarship.

**Education Committee: (Mark DeLuca Chairman) - No Report**

**Legislative Committee: (Chairman Bob Martin) – No Report**

**Membership Committee: (Chairman Todd Mohn) – No Report**

**Budget Committee: Chairman Doug Myers – No Report**

**By Laws Committee: (Chairman Mike Warring ) – No Report.**

**Associate Member Advisory Committee: (Rob Marchetti – Co-Chairman) - No Report**

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**Awards Committee: (Chairman Matt Allen)** Matt reported:

The awards committee has developed award winners for both projects and individual awards which will be presented at the fall conference. Award winners have been notified and will be attending. Matt requested approval of an honorary membership for Jay Sakai MDE (assuming he did not get one last year). A motion was made by Scott Flannigan to approve with George Erickson seconding the motion. Motion carried.

Matt requested approval of the following members for a life membership: Ron Lepson, John Norris and Dale Coppage. A motion was made by Scott Flannigan seconded by Lee Beauchamp to approve the award committee life membership nominations. Motion carried.

**SHA Liaison Committee: (Chairman Christine Romans)** – No report

**NACE Update: Greg Africa** – State Representative to NACE – Greg reported:

The NACE fall conference begins on October 22 and will be hosted in Rapid City South Dakota. Topics of focus will Safety and Federal Aid Programs.

On August 8 there was a 6-month reauthorization extension of the federal transportation trust fund. This extension will expire in May of 2015.

**Old Business:**

- President Mike Moulds reported that he would like to see if the Board consider hiring a part-time CEAM Administrator/Conference Chairman position for the organization. This is due in part to our current CEAM “volunteer” Administrator, Dan Dewitt, being unable to continue with this service due to an increase in his work load along with a promotion he received within Allegany County DPW. Secretary Warring is developing a scope of work for this position for a future Board discussion.

**New Business:**

- President Mike Moulds reviewed a draft CEAM website announcement policy with the Board. Following discussion and feedback from the Board, Mike will work with Dan Dewitt and propose a final website announcement policy at the next meeting.
- President Mike Moulds announced that the MACo winter conference has been scheduled for January 7<sup>th</sup> thru 9<sup>th</sup>, 2015 at the Hyatt in Cambridge. The theme will be “The Road Ahead.” Topics for our affiliation would be “Introductory Sessions on how DPW’s function and Services we Provide.” Presentations could also include Innovative and/or pilot projects. Mike asked for any volunteers or suggestions for presenters from CEAM. Lee Beauchamp volunteered to participate.

**Adjourn:**

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by, Lee Beauchamp, and was seconded by Debbie Butler. The meeting was adjourned at 12:12 p.m. The next meeting of the Board will be held at 11:00 a.m. on October 23<sup>rd</sup>, 2014 in the Conference Room of MACo in Annapolis.

*County Engineers Association of Maryland*  
August 28, 2014

Respectfully Submitted,

Todd R. Mohn, P.E.  
Past President '02  
Acting Secretary