
BOARD OF DIRECTOR'S MEETING

October 22, 2009
Conference Room of
The Chesapeake Exploration Center Building
Kent Narrows
Grasonville, Maryland

President Africa called the meeting to order @ 11:00 a.m. with
the following in attendance:

President: Greg Africa

1st Vice President: Ed Plank

2nd Vice President: Hudson Myers

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Bob Tenanty, John Nolan, Mike Hinchy, Steve Walsh, Scott Flanigan, Bruce
Johnston and Bob Sebastian (can't attend)

Past Presidents: John Redden; Jim Wilson; NOTE: John Tustin & Joe Kroboth (can't attend)

Historian: Jim Montgomery (can't attend)

Scholarship Committee: Co-Chairmen Mike Errico and Dale Coppage (can't attend)

Legislative Committee: Co-Chairmen Bob Martin & Stu Taub (can't attend)

Membership Committee: Todd Mohn

NACE Representative: (to be announced by President at this meeting)

Visitors: Jeff Rank – CEAM Web Site Manager

Approval of Minutes:

The minutes for the August 27, 2009 meeting were reviewed. Motion was made by to approve
the minutes as presented by Scott Flanigan, and was seconded by Bob Tenanty. Motion
approved. Comments: None

Treasurer's Report:

Doug Myers was unable to attend the meeting, and his report dated 10/20/09 was distributed to
the Board members via an email from Doug on 10/21/09. The checking account balance as of
9/15/09 was \$85,119.41, while the Money Market balance was \$ 8,937.81. The receipts totaled
\$ 10,645.00, while expenses were \$ 35,160.64. The total balance of both the checking and
money market accounts as of 10/20/09 was \$ 60,542.88. Motion to adopt the Treasurer's report
was made by Ed Plank, and was seconded by Scott Flanigan. Discussion, motion carried.

Secretary's Announcement/New Members:

There were no new member applications submitted since the last Board meeting. Currently the
membership headcount as of this meeting is as follows: 272 Members; 220 Associate Members;
35 retired; and 18 Life & Honorary Members – Total Membership = 545

Committee Reports:

Program & Conference Committee: (Co-Chairmen Ed Plank & Hudson Myers) – Ed Plank reported that the Fall Conference posted a net income of \$19,165.05. He congratulated those members of the P & C Committee that thru their efforts helped to make this '09 Fall Conference a very successful one, and that his administrative assistant Alicia had not only worked tirelessly for both of the '09 conferences, but that she had also sent an email to Ed and Mike suggesting that she would be interested in serving in the capacity of the "Conference Coordinator" in return for a specified fee for her services, that would be developed in a proposal if the Board is interested in pursuing this "out sourcing" service which has been under discussion by the Board for about two years at this point. Then following a discussion by Greg Africa about the continued decline in the Maryland marketplace with regards to road and bridge maintenance/construction./design projects, that he wanted to know whether the Board feels that we should continue our contract discussions with the Holiday Inn in Solomon's Island for our three-day "Spring Conference" program. By a motion by Ed Plank, and seconded by John Redden, the Board agreed to not entertain a three day conference in Solomon's Island, and therefore discontinue our ongoing discussions/negotiations that had been developed by Greg and the Hotel's staff. Following continued discussions amongst the Board, it was decided that for the upcoming 2010 CEAM Spring Conference, that it would be basically a one-day technical conference, and that the goal would be to keep the registration fees down to approximately a cost of \$25.00 +/-, which would hopefully encourage additional participation by the various staff of the 23 Counties and the City of Baltimore, but would basically cover the cost of a lunch for the participants. The lunch also would include the swearing in ceremony for the newly elected Board Members at the luncheon. Secondly, the 2nd Vice President Hudson Myers was given the challenge to make the necessary arrangements with the Harford County Community College facilities, which would be able to host the 8 concurrent technical sessions, while also being able to serve the conferees lunch. It was also suggested that the Spring Golf Tournament would be strictly a volunteer programs for those members who wish to participate, and help raise scholarship funds through the tournament fess, as well as the tee and hole sponsorships by our Associate Membership. It was decided that at least for this '10 Spring Conference that the golf would take place on Wednesday, and the one day conference would take place on Thursday. Golf tournament Chairman Warring would handle the tournament as a secondary activity, and an independent facet of the conference. Accordingly, the Board feels that it would be adhering to one of the CEAM goals of raising moneys to support, and possibly expand the CEAM engineering scholarships at the University of Md. and most recently, one partial engineering scholarship at Morgan State University. Mike Warring reported on behalf of John Tustin that he and John were in the midst of reviewing the competitive proposals for the Fall Conference location starting in 2011 thru 2015. Though they are awaiting some detailed review comments from Chuck Beal, who was responsible for negotiating the current multi-year contract with the Clarion, Mike stated that he felt that the Clarion offered the overall best contract for the proposed 5 year conference that will take place on the "Sun Fest" Weekend of years '11-'15. Jim Wilson said that the proposal sounded good, but why not try and negotiate the lower room rate that was submitted for the 2011 Fall Conference to be applicable for our 2010 Fall Conference. Mike indicated that he and John would pursue this as part of the negotiations and be prepared to submit their recommendations at the 12/3 Board Meeting.

Scholarship Committee: (Mike Errico and Dale Coppage – Co-Chairmen) – No Report

Legislative Committee: (Chairman Bob Martin) Bob reported that the “HUR” Impact survey had been mailed out to all Counties, and that as of this date, 18 Counties had responded to the MACo staff. He indicated that, he, and Greg, Mike Hinchy, and Todd Mohn would be working together along with MACo in their effort to quantify and present all of the negative impacts to the roads, and maintenance budgets due to the most recent proposed 90% reduction in HUR fund distributions to the legislature. Bob said that they would be making follow-up calls to those Counties who had not yet responded.

Membership Committee: (Chairman Todd Mohn) – Todd stated that the current number of members was included in the Secretary’s report earlier.

Budget Committee: Chairman Doug Myers – No report.

By Laws Committee: (Chairman Mike Warring) – No Report

Associate Member Advisory Committee: (John Nolan & Bob Sebastian – Co-Chairmen) John Nolan reported that he and Bob Sebastian were soliciting other Associate Members to determine their interest to serve on this committee, which would enlighten future Board members with regards to the function, and duties of this particular committee. John said that he hoped to be able to submit additional names to serve on this year’s committee at the Board’s next meeting.

Awards Committee: (Chairman Jim Montgomery) (not present) – Ed Plank distributed a recent newspaper article in the local Washington County newspaper that gave an overview of the recently completed renovate stone arch bridge, as well as noting that it had received the Project of the Year awards from CEAM. The general feeling was that it is most important to have the public read about these projects being completed by Local County governments, and when possible inform the public of the impact of budgetary restraints are having on local road networks.

SHA Liaison Committee: (Chairman Ed Adams): – (not present) – No Report

Old Business

NACE Updates – Since Kevin Beachy has retired from Allegany County, President Africa announced that Jim Wilson had accepted his nomination to serve as the NACE Representative to CEAM

Conference RFP for Outsourcing Registration Services – John Redden & Mike Warring –

Mike reminded the Board that Alicia Heil, Ed Plank's Administrative Assistant, had suggested that she would be willing to provide an "Outsourcing Service Proposal" to CEAM for the future Conferences. Due to the Board's lengthy discussions concerning the continuing weakening of the State's economy, which resulted in reducing the Spring 2010 Conference to a one day session, it was felt that this discussion should be "tabled".

MACO Conference Technical Program Winter 2010 Conference Program – Greg Africa reported that the conference technical program will take place on January 7, 2010 – there were many thoughts put forth, however, the common point was to maintain our focus on portraying the fiscal, and physical long term impacts on deteriorating roadways and bridges that are due to budgetary restrictions, and Bob Martin stated that Doug Rose has a technical presentation that illustrates the negative impacts in terms of repairs that occur when maintenance budgets are reduced. Greg will work closely with MACO staff to finalize the CEAM technical presentation. Greg also reported that the goal of MACO's survey is to develop a one-page summary of the reduction in HUR funds to local governments, and to distribute these facts to the legislature.

VERIZON Coordination/Follow-up – Mike Warring – No Report

New Business:

MDQI Conference– Since we are a "Sponsor" to this organization, and Greg Africa will work closely with the MDQI representative to develop a technical presence for CEAM, that could include Doug Rose's presentation described earlier.

Next CEAM Board Meeting will take place on 12/3/09 at 11:00 in the Conference Room of MACO.

President Africa will invite Neil Pedersen to attend the 12/3 meeting of the Board, which Neil has done over the past few years as part of both CEAM and SHA's goals of more effective communications, and partnering between the State and Local Public Works departments.

Adjourn:

There being no further business, the meeting was adjourned at 12:15 p.m. Motion to adjourn by Ed Plank, and was seconded by Bob Tenanty to adjourn. The next meeting of the Board will be held at 11:00 on December 3, 2009 at the MACO Conference Room in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
CEAM Secretary