

BOARD OF DIRECTOR'S MEETING
October 22, 2015
Maryland Association of Counties Conference Room
Annapolis, Maryland

President Mark DeLuca called the meeting to order @ 11:00 a.m.
with the following members in attendance:

1st Vice President Scott Flanigan

2nd Vice President Christine Romans

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: George Erichsen (couldn't attend), Debbie Butler (can't attend),
John Redden ('08), Erv Beckert, Robert Shen, Charles Nolan, and
Josh Dupee.

Immediate Past President: Mike Moulds '15 (can't attend)

Historian: Matt Allen

Past Presidents: John Redden-'08, Todd Mohn '02, and Jim Wilson ('07)

Legislative Committee: Chairman Bob Martin (can't attend)

Scholarship Committee: Co-Chairmen Jim Wilson ('06) & John Norris('78) (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09 (can't attend)

SHA Liaison Representative: Christine Romans

Visitors: Mark Bodman – Wallace Montgomery - introduced by Matt Allen.

Approval of Minutes:

The minutes for the 8/27/15 meeting were distributed electronically on 10/15/15 to the Board Members by the Secretary. Motion was made by John Redden to approve the minutes as presented and was seconded by Scott Flanigan. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers electronically distributed his monthly report dated 10/20/15 was distributed to the Board members on 10/20/15.. The checking account balance as of 9/23/15 was \$129,477.34, while the Money Market balance was \$ 8,912.47. Receipts totaled \$ 13,965.00 into the checking account and there were \$ 0.50 dollars of interest included into the Money Market fund, while expenses were \$ 72,778.65. The total balance of both the checking and money market accounts as of 10/20/15 was \$ 79,576.66. Motion to accept the Treasurer's report was made by Scott Flanigan and was seconded by Erv Beckert. Discussion, motion carried.

Profit & Loss –Semi-Annual Conferences – 2012 – 2015 – Doug Myers distributed copies of the P/L statement to the Board members, and offered his overview comments of trends of the net funds from both the one-day Spring, and the 3-day Fall conferences. The average net income for the Fall Conferences was \$16,189.81, while the one-day Spring conferences averaged a net income of \$3,499.12 over the four-year period of 2012 to 2015. Scott noted that the expenses for the banquet, meeting rooms, and food at the Clarion was \$61,645.46, while the average expenses for this item for the years '12 thru '14 was \$41,025.00

Secretary's Report

There were five (5) new "Membership" applications submitted for Board approval since the last meeting on 7/23/15 as follows:

"Members" –

Altan Erginkoc – Engineer III, Department of the Environment, SWM Design, and site engineering, Prince George's County Department of the Environment;

"Associate Members" –

Barry Catterton – Specialized Engineering – Materials & Laboratory Testing

Michael Ball- Account Executive – UNIQUE Paving Materials

Ray Dagher, P.E. –Vice President – Transportation Division – Brudis & Associates

"Retired Member" –

James R. Wolf – G.W. Stephens- Director of Marketing

Based on this month's report, and assuming Board's approval of the five (5) new applications, the current membership consists of the following: "Members" = 267; "Associate Members" = 259; "Retired" = 40; and "Life & Honorary Members" = 26 for a total membership of 592. A motion to approve the foresaid new "Member" applications was made by Erv Beckert, and was seconded by Charles Nolan. Motion approved.

Committee Reports:

Program & Conference Committee: (Chairman Scott Flanigan)

Fall Conference 2015 – Scott Flanigan – reported the final accounting for the Fall conference reflected a net income of \$13,006.64, which was about 20% lower than the "average" Fall Conference net income for the years 2012 to 2015 due to the extra food cost of the Wednesday evening "social" on the beach that was well attended, and well received by those in attendance. In recent Fall programs, there were no meals nor scheduled social activities offered on the Wednesday evening following the CEAM Scholarship Golf Tournament, and afternoon technical session (s).

Spring Conference 2016 - Christine Romans – The Spring '16 CEAM Conference is set for April 28, 2016 and will take place at the Conference Center at the Maritime Institute (CCMIT), which is located at 692 Maritime Boulevard in Lithicum Heights and is just off of Md. 295 and only 3 miles from the BWI Airport. The CEAM Scholarship Golf Tournament will be held on Wednesday, April 27th at the "Compass Pointe" Golf Course that is located at 9010 Fort Smallwood Road in Pasadena, Maryland. Registration is scheduled to start at 8:30, with a shotgun start at 9:30. There will be an "All American" buffet and Team & Individual gift certificates for the Pro Shop will be awarded after play is complete.

Scholarship Committee: (Jim Wilson '07 & John Norris '79 – Co-Chairmen) – Jim gave a preliminary overview of the monies that are in the U of Md Endowment funds for the four partial scholarships that CEAM supports. In addition, we also support a partial scholarship at Morgan State University, and most recently, the Scholarship Committee has discussed initiating a partial scholarship at JHU. Based on the complexity of the subject matter, as well as the Committee needing to finalize their annual funding proposals from CEAM, President Mark suggested that Jim come forward with a detailed proposal from the Scholarship Committee for the Board's consideration at the forthcoming meeting on 12/3/15.

Education Committee: (Mark DeLuca Chairman) - No report.

Legislative Committee: (Bob Martin Chairman) - Can't attend - No report

Membership Committee: (Chairman Todd Mohn) – Todd reported that he and his committee will be reviewing Dan Dewitt's list of members, who are delinquent with their 2014 & 2015 dues, and the plan is to have Dan send out billing statements that include the purported past due annual amounts as part of the annual dues billing that are due for 2016. The subject will be discussed at the Past President's meeting on 12/3/15..

Budget Committee: (Chairman Doug Myers) – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Charles Nolan & Josh Dupee – Co-Chairmen) – No report.

Awards Committee: (Chairman Matt Allen) – Matt reported that he and his committee were reviewing the projects that were submitted for CEAM design awards, and prepare the projects for submission and review by the MdQI awards committee for the annual conference in Baltimore in January.

SHA Liaison Committee: (Chairman Christine Romans) – Christine reported that Mark Deluca, Todd Mohn, Christine Romans, and John Tustin, and MACO officials will be meeting with representatives of SHA at 1:00 pm after the Board meeting to discuss a proposed reporting system for the disbursement of HUR funds from the 23 Counties and the City of Baltimore.

NACE - Greg Africa – State Representative to NACE – Can't attend – no report.

Old Business: No items were brought forward to discuss

New Business: No items were brought forward for discussion.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Christine Romans, and was seconded by John Redden. The meeting was adjourned at 12:15 p.m. The next meeting will be held at 11:00 a.m. on December 3rd in the Conference Room of the MACO office in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary