

**BOARD OF DIRECTOR'S MEETING
DECEMBER 3, 2015
Maryland Association of Counties Conference Room
Annapolis, Maryland**

President Mark DeLuca called the Board of Directors Meeting and the Past Presidents' Annual Luncheon meeting to order @ 11:00 a.m. with the following members in attendance:

1st Vice President Scott Flanigan

2nd Vice President Christine Romans

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: George Erichsen (can't attend), Debbie Butler, John Redden, Erv Beckert, Robert Shen, Charles Nolan, and Josh Dupee.

Immediate Past President: Mike Moulds '15

Historian: Matt Allen

Past Presidents in attendance included the following: John Norris '79; Bob Rauch '83; Gerry Cichy '84; Steve Young '86 (can't attend); Jim Irvin '89; Tom Hamer; Chuck Weber '97; Gary Rohrer '98 & '99; Chuck Beall '00; Rai Sharma '01; Todd Mohn '02; Ed Adams '04; Joe Kroboth '05; John Tustin '06; Jim Wilson '07; John Redden '08; Greg Africa '09; Ed Plank '10; Paul Kahl '12, and Mike Moulds '14

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Co-Chairmen Jim Wilson ('07) & John Norris('79)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09

SHA Liaison Representative: Christine Romans

CEAM Administrator: Dan DeWitt

Visitors: Weston S. Young, P.E. – Wicomico County DPW Director;
Andrea Mansfield – MACO; and
SHA Administrator Gregory Johnson.

Approval of Minutes:

The minutes for the 10/22/15 meeting were distributed electronically on 11/23/15 to the Board Members by the Secretary. Motion was made by John Redden to approve the minutes as presented and was seconded by Scott Flanigan. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers electronically distributed his monthly report dated 11/30/15 distributed to the Board on 12/2/15. The checking account balance as of 10/20/15 was \$ 70,663.69 while the Money Market balance was \$ 8,912.97. Receipts totaled \$ 250.00 into the checking account and there were \$ 0.00 Dollars of interest included into the Money Market fund, while expenses were \$ 1,274.81. The total balance of both the checking and money market accounts as of 11/30/15 was \$ 78,551.85. Motion to accept the Treasurer's report was made by Scott Flanigan and was seconded by Erv Beckert. Discussion, motion carried.

Secretary's Report

There were no new "Member" applications submitted for Board approval since the last meeting on 10/22/15.

Based on the 10/22/15 report, the current membership consists of the following:
"Members" = 267; "Associate Members" = 264; "Retired" = 40; and "Life & Honorary Members" = 25 for a total membership of 592.

Committee Reports:

Program & Conference Committee: (Co-Chairmen Scott Flanigan & Christine Romans)

Fall Conference 2015 – Scott Flanigan – reported that his final accounting for the Fall Conference, which coincided with the Treasurer's P & L report.

Spring Conference 2016 – Christine Romans – Christine reported that the Spring one-day Conference is scheduled for Thursday, April 28th in the Conference Center at the Maritime Institute, which is located at #692 Maritime Boulevard in Lithicum Heights. The Speakers are being confirmed, and the CEAM Roger Willard Scholarship Golf tournament is scheduled to start at 9:30 at the Anne Arundel County-owned, 36-hole golf course complex known as "Compass Pointe", which is located in Pasadena. A buffet lunch will be served after the tournament, and the entry fee will include the greens, cart fees range balls, an "All American buffet, and individual, and team prizes that will be will be distributed after lunch is served.

Scholarship Committee: (Jim Wilson '07 & John Norris '79) – Co-Chairmen) – Detailed report, and proposed funding for partial scholarships will be reviewed in detail at the Board's next meeting on 1/28/16.

Education Committee: (Mark DeLuca Chairman) - No report.

Legislative Committee: (Chairman Bob Martin) – Bob reported that effective this meeting, he is retiring from JMT, and offered his resignation as the Chairman of the CEAM Legislative Committee. President DeLuca thanked Bob for his many years of service as both a "Member", and as an "Associate" Member, as well as the "Chair" of the CEAM Legislative Committee.

Membership Committee: (Chairman Todd Mohn) – Todd could not attend, however, CEAM Administrator Dan DeWitt did offer a preliminary report on his efforts to develop an accurate list of active Members, as well as trying to establish an accurate list of dues that are due for 2015 and 2016. Dan expects to send out a reminder email for dues, and report on his findings at the January 28th meeting at the Chesapeake Exploration Center in Queen Anne's County.

Budget Committee: (Chairman Doug Myers) – Doug distributed two Profit & Loss statements for: (1) Yearly P/L statements for the years 7/1/11 through June 30th, 2015; and (2) Annual P/L reports of the semi-annual conferences for the years Fall '12 thru Spring '15. There was some brief discussions about the fact that the largest “net income” for the Fall Conferences occurred in the Fall '14 Conference (\$22,025.05), while the largest net income for the one-day Spring Conference occurred in 2012 (\$4,482.52).

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Charles Nolan & Josh Dupee – Co-Chairmen) – No report.

Awards Committee: (Chairman Matt Allen) – “MDQI” - Matt reported that he is submitting five (5) “County Projects for consideration at the annual “MdQI” conference in January of 2016. He looks forward to giving a report at the January 28th CEAM Board meeting.

NACE Update: Greg Africa – State Representative to NACE – no report.

MACO Legislative Officer - Andrea Mansfield – President DeLuca announced to the board that our long-time Liaison with MACO had announced that she was leaving her post at MACO to join a lobbying firm in Annapolis. President DeLuca thanked Andrea for her untiring efforts to keep our CEAM legislative needs a priority during her 6 ½ year tenure with MACO. Mark then gave Andrea a gift card in appreciation for her efforts, especially with restoration of the HUR funds.

SHA Liaison Committee: (Chairman Christine Romans) – No report

SHA Administrator Gregory C. Johnson – President DeLuca introduced the recently appointed SHA Administrator Gregory C. Johnson – his overview, and forecast for highway funding throughout the state, to obviously include the restoration of HUR funds to the 23 Counties and the City of Baltimore. Mr. Johnson offered his goal for overall increased spending for highway transportation, and was very open to any suggestions, or recommendations from our Board with regards to construction design reviews, and overall state funding. There were several questions offered by CEAM Board members with regards to lengthy review times by SHA of federally-funded construction projects that have lost federal funding due to untimely reviews by SHA staff. Mr. Johnson was very attentive to the questions, and offered to send a response to these concerns voiced by several members of the Board at one of our future Board meetings, after the upcoming legislative session.

Old Business : No items were brought forward for discussion.

New Business: No items were brought forward for discussion.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Erv Beckert and was seconded by Scott Flanigan. The meeting was adjourned at 12:15 p.m. The next meeting will be held at 11:00 a.m. on January 28, 2016 in the Chesapeake Exploration Center in the Kent Narrows of Queen Anne's County

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary
CEAM Board of Directors