

BOARD OF DIRECTOR'S MEETING
January 22, 2015
Chesapeake Exploration Center Conference Room
Grasonville, Maryland

President Mike Moulds called the meeting to order @ 11:00 a.m. with the following members in attendance:

1st Vice President Mark DeLuca

2nd Vice President Scott Flanigan

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Ray Clarke, Mary Giles, George Erichsen, Debbie Butler (can't attend), Lee Beauchamp (can't attend), Charles Nolan (can't attend) and Rob Marchetti (can't attend)

Immediate Past President: Bruce Johnston '13

Historian: Matt Allen

Past Presidents: Paul Kahl '12 (can't attend), Ed Plank '10, Ed Adams '04, Chuck Beall '00, Jim Wilson '07, and Greg Africa '09

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Co-Chairmen Jim Wilson ('06) & John Norris ('78) (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09

SHA Liaison Representative: Christine Romans

Visitors: Dan DeWitt – CEAM Administrator/Webmaster

Approval of Minutes:

The minutes for the 12/04/14 meeting were distributed electronically on 12/10/14 to the Board members by the Secretary. Motion was made by Scott Flanigan to approve the minutes as presented and was seconded by Mark DeLuca. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers was (not) present, and his monthly report dated 1/19/15 was distributed electronically to the Board members on 01/21/15. The checking account balance as of 12/2/14 was \$ 69,930.84 while the Money Market balance was \$8,946.45. Receipts totaled \$ 1,135.00 to the checking account and there were \$ \$0.27 dollars of interest included into the Money Market fund, while expenses were \$ \$15,968.87. The total balance of both the checking and money market accounts as of 01/19/15 was \$ 64,043.69. Motion to accept the Treasurer's report was made by Scott Flanigan and was seconded by George Erichsen. Discussion, motion carried.

Secretary's Report

There were four (4) new member applications submitted for Board approval since the last meeting on 12/4/14 as follows:

"Member" - Alicia K. Afroilan – Engineer II-Charles County government-Project Manager for Water & Sewer program; **John Austin Eckert** – Engineer/Project Manager – Talbot County DPW; **"Associate Member" – Anita Rappoport** – Marketing Manager/Permitting Coordinator for "CV, Inc."; **Justin Acacio** - Senior Project Manager-Greenman-Pedersen, Inc. A motion was made to approve the foresaid four new member applicants by George Erichsen, and was seconded by Scott Flanigan-Motion approved.

Secretary's Report (continued))

Based on this month's report and the Board's approval of the four (4) new applications, the current membership consists of the following: "Members" = 265; "Associate Members" = 261; "Retired" = 41; and "Life & Honorary Members" = 23 for a total membership of 590!

Committee Reports:

Program & Conference Committee: (Co-Chairmen Mark DeLuca & Scott Flanigan)

Spring Conference 2015 – Scott Flanigan – reported that he has selected the Wyndham Hotel (former Marriott Hotel/Conference Center in Hunt Valley as the site of the one-day conference on Thursday, May 14, 2015, while the Spring golf tournament will be held at the Greystone Golf Course on Wednesday, 5/13/15. Registration for the golf will begin at 8:30, with a shotgun start at 9:30. Lunch will be served after the conclusion of the tournament. Scott suggested that he was looking for "topics" for the technical program, and that he was considering using the CEAM web site, or perhaps a web "blast" to solicit the membership for topics of interest to them. Mark DeLuca also brought out the results of his recent survey that was summarized after the Fall Conference. Scott agreed that he would review all of the survey results to develop the technical program.

Fall Conference 2015 – Scott Flanigan – Scott reported that the Fall Conference is set starting Wednesday, 9/23 and extending through Saturday, 9/26/15. This conference at the Clarion marks the 5th Fall Conference, in accordance with the terms of the 5 year contract with the hotel. President Moulds is chairing a selection committee consisting of former Presidents John Tustin, Todd Mohn, and Chuck Beall, and Secretary Mike Warring. President Moulds stated that there were only two hotels in Ocean City that could handle our group, and they were the Clarion, and the Princess Royale. The Committee will be visiting the two hotels in February, and hopefully will be able to present their recommendation to the Board at the 2/26 meeting.

Scholarship Committee: (Jim Wilson '07 & John Norris '79 (can't attend)– Co-Chairmen)

Jim reported that the \$14,000 payment for four University of Maryland partial engineering scholarships was paid by the Treasurer as was included in his monthly report. There are still obligations for the single scholarship payment of \$4,000 to Morgan State University, as well as the recent Board approved single partial scholarship to Johns Hopkins University. The Board also approved the scholarship Committee's request to partially offer its financial support to Baltimore County for two "Roads Scholar" programs concerned with Basic Drainage, and Asphalt Resurfacing on 3/25, and 4/29/15.

Education Committee: (Mark DeLuca Chairman) - Mark reported that he had attended the MACO Winter Conference and that he had attended some of the technical presentations, to include the CEAM power point presentation by Ed Adams describing the responsibilities of a typical "Urban" DPW. Mark was also very impressed by a presentation on "Ethics" by Kent County's Attorney, and given the fact that "Ethics" is a mandated subject for C.E. for Professional Engineers, Mark suggested that maybe this gentleman ought to be included in the CEAM Fall Conference technical program. Mark also suggested that Scott review the results of Mark's member survey following the Fall '14 Conference as a reference point to develop various technical programs for the Fall '15 technical Program to include Continuing Education Credits.

Legislative Committee: (Chairman Bob Martin) – Bob reported that he is monitoring HB64 and SB54 which are sponsored by MACO and call for the complete restoration of HUR Funds to the 23 Counties and Baltimore City. He also mentioned SBB28 that addresses non-point discharge, and he expects that the new Governor will call for the repeal of the “Rain Tax”.

Membership Committee: (Chairman Todd Mohn) – Todd reported that he was working closely with Dan DeWitt, and the Associate Member Directors Rob Marchetti and Charles Nolan to help confirm the actual “Member”, and “Associate Members” names, who are still active members, and to develop an accurate list of members who are current with the 2014-2015 billing.

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Rob Marchetti and Charles Nolan – Co-Chairmen (neither can attend) - No report

Awards Committee: (Chairman Matt Allen) -Matt reported that he had submitted several CEAM Award project submissions that met the submission criteria of the awards committee for the forthcoming “MdQI” Conference on 3/11 & 3/12/15. Matt will give his report at the next CEAM Board meeting on 2/26/15.

SHA Liaison Committee: (Chairman Christine Romans) – **Christine** reported that there is a proposed budget, but that it has not received final approval by the Governor, and therefore is not available to the public as of this date.

NACE Update: Greg Africa – State Representative to NACE – Current temporary funding for the Transportation Trust Fund expires in May of 2015, and there is a major lobbying effort ongoing by NACE to get Congress to pass legislation that will ensure the continual and permanent funding of our nation’s transportation fund.

Old Business:

- Tina Rupert, office administrator to the Washington County DPW Director is retiring the end of January, and so she will not be available to mail out New Member Welcoming packages for CEAM. Past President Ed Plank asked his Administrator Alicia Heil, who also served as the Conference Administrator when Ed served as Conference Chairman, if she would be willing to assume the required duties when Tina retires, and fortunately, Alicia agreed to support our new membership program by preparing our “New member” welcoming packages that includes a Certificate signed by the President and Secretary, a welcome letter signed by the President, and a current CEAM Membership Directory. Given the past practice by the Board, Secretary Warring suggested that the Board should continue to offer a \$200 gift card to Alicia as part of the Past President’s luncheon and the Board’s holiday meeting in early December.

- **New Business:**

- Ocean City Hotel Proposals – Brief report of work by the search committee for two proposals received from the Clarion and the Princess Royale-chaired by President Moulds. Mike said that the committee will review the Princess Royale in mid-February, and could possibly have a recommendation to the Board at the 2/26/15 meeting.
- CEAM Administrator Proposal: President Moulds reported on the fee proposal that was submitted to him by Dan DeWitt, who currently serves as the CEAM Administrator, and Webmaster. President Moulds indicated that Dan had provided a list of tasks that are required annually for both the Administrator and webmaster assignments, and projecting an hourly rate of \$30.00/hour along with the associated tasks, the NTE hourly proposal amounted to \$9,750.00 plus expenses like mailbox postage etc. Dan will make several revisions to his proposal, and President Moulds will review said changes at the February meeting.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Scott Flanigan, and was seconded by George Erichsen. The meeting was adjourned at 12:45 p.m. The next meeting, this will be held at 11:00 a.m. on February 26th in the Conference Room of Chesapeake Exploration Center in the Kent Narrows, Queen Anne's County.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary