

BOARD OF DIRECTOR'S MEETING
June 23, 2011
Conference Room of
The Chesapeake Exploration Center
Kent Narrows
Grasonville, Maryland

First Vice President Myers called the meeting to order @ 11:00 a.m. with the following members in attendance:

President Ed Plank – on vacation

2nd Vice President: Paul Kahl

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Mike Moulds, Bob Sebastian (can't attend), Matt Allen, Doug Taylor
Ed Adams (can't attend), Scott Flanigan, and Bruce Johnston (can't attend)

Immediate Past President: Greg Africa

Past Presidents: John Redden, Joe Kroboth and John Tustin (on vacation)

Historian: Jim Montgomery-(can't attend)

Scholarship Committee: Co-Chairmen Mike Errico (can't attend), and Dale Copping (can't attend)

Legislative Committee: Co-Chairmen Bob Martin & Stu Taub (can't attend)

Membership Committee: Todd Mohn

NACE Representative: Jim Wilson

Visitors: Frank Kaul - Associate Member elect & Andrea Mansfield – MACO

Approval of Minutes:

The minutes for the 3/24/11 meeting were distributed electronically prior to the Board meeting by the Secretary. Motion was made by to approve the minutes as presented by Paul Kahl, and was seconded by Scott Flanigan. Motion approved. Comments: None

Treasurer's Report:

Doug Myers was not able to attend the meeting, and his report dated 6/21/11 was distributed to the Board members electronically prior to the meeting. The checking account balance as of 5/8/11 was \$ 91,881.46, while the Money Market balance was \$ 8,940.67. The receipts totaled \$ 3,585.00, while expenses were \$ 11,709.85. The total balance of both the checking and money market accounts as of 6/21/11 was \$ 92,697.28. Motion to adopt the Treasurer's report was made by Scott Flanigan and was seconded by Greg Africa. Discussion, motion carried.

Secretary's Announcement/New Members: Three (3) New Member Applications Submitted. **Michael R. Beichler, CPE** – Facility Engineer for Bureau of Solid Waste – Baltimore County's DPW; **Keith A. Ramsay** – Engineer III – Environmental Protection for Montgomery County's DPW & T; **Gary Beauchamp – Assistant Superintendent** – Somerset County Roads Division. Motion to Approve these new memberships by Paul Kahl, and seconded by Greg Africa.

Committee Reports:

Program & Conference Committee: (Co-Chairmen Hudson Myers and Paul Kahl) – Paul reported that the one-day 2011 Spring Conference went very well, and based on his records, 165 members were in attendance for the technical programs that were held at the Oregon Ridge conference facility in Baltimore County. The idea of just breaking even for the conference as part of the Board's effort to have as many technical staff be in attendance, and everyone felt that the central location of the facility along the I-83 corridor led to the success of this conference. The Spring golf tournament was held at the Baltimore County Greystone Golf Course, and thru the generosity of sponsors of over 22 golf holes, the tournament should realize a positive cash flow even though the cost of golf registration was much higher than the courses used in the past for both the Spring and Fall Conferences.

The location of the CEAM Spring 2012 conference has not been set, however 2nd Vice President Bruce Johnston of Montgomery County's DPW & T will be the conference "Chair", and though our last conference at a conference facility in Gaithersburg was not deemed successful from an attendance viewpoint, it was in fact a normal 3-day conference, and the Friday night dinner was poorly attended.

Paul indicated that the technical program for the Fall Conference is set, and he expects to get the registration forms out to the membership by mid-July. The Clarion hotel is the location of the conference which will start with a technical program on 9/23, and will continue thru 9/24. The golf tournament will take place starting at 8:00 am on 9/22 at the Bay Club Golf Course in Berlin.

Scholarship Committee: (Mike Errico and Dale Coppage – Co-Chairmen) – Jim Wilson, who serves as a member of the Scholarship Committee reported that there were no scholarship applications from the membership at this point, but hopefully, as the expanded scholarship program becomes more familiar with the membership. The fervent hope is that many of the members will apply for educational scholarships to support advanced degrees, undergraduate programs, and as Jim pointed out, there are technical programs that can be offered to County members, and these technical educational programs to a County engineering department for example, will qualify for funds to cover the cost of the program from the Scholarship Committee.

Legislative Committee: (Chairman Bob Martin) – Bob suggested that there seemed to be no changes in the HUR funding to the Counties, however, the Governor has been stating that there needs to be about \$800M put into the HUR funds to attempt to catch up with the lack of funds being distributed to the 23 subdivisions for the past 4-5 years.

Membership Committee: (Chairman Todd Mohn) – With these new member approvals, the membership numbers are as follows: 263 Members; 233 Associate Members; 38 retired; and 21 Life & Honorary Members – Total Membership = 579

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Bob Sebastian & Matt Allen – Co-Chairmen) -

Matt Allen introduced Fran Kaul of Dewberry as the new Associate Member to the Board. Matt offered compliments to Bob Sebastian for all of his hard work in securing sponsorships from the Associate Membership for our semi-annual conferences. As is the case with all newly-elected Board Directors, Frank's term will be effective on July 1st, and will serve on the Board for the standard two year term.

Awards Committee: (Chairman Jim Montgomery) – Though Jim could not attend the Board meeting, he did send an email to the Secretary stating that he would like to receive all award nominations by 7/15, and to ask the web master to include this information on the CEAM website.

SHA Liaison Committee: (Chairman Ed Adams) – No report although there was some discussion about Neil Pederson's retirement, and possible replacements for his SHA Administrator's position.

Old Business

- **NACE Updates** – Jim Wilson, State Representative – announced that Tony Giancola's replacement as Executive Director to NACE is an engineer named Brian Roberts, who used to be in a DPW position in the Northern Virginia area.

New Business

- **MACO Liaison** – Scott Flanigan suggested that maybe the Board should appoint a Board member to serve as the "Liaison" from the CEAM Board to the MACO organization. There was some discussion, and Greg Africa, who has interfaced with MACO both as President, and more recently as the "Immediate Past President" was discussed, but no action was taken by the Board.
- **USCOE/EPA – "Expanded regulated waters of the USA"** – Scott stated that he has become aware of new guidelines that the Corps will be using with regards to roadway side ditches that drain to bodies of water that are under the control of COE, which could require Counties to secure permits to maintain side ditches of County Roads. Board members said that they would check into this matter, and discuss the matter at the July meeting of the Board.

Adjourn:

There being no further business, the meeting was adjourned at 12:00 p.m. Motion to adjourn by Greg Africa, and was seconded by Scott Flanigan to adjourn. The next meeting of the Board will be held at 11:00 a.m. on July 28 at the Chesapeake Exploration Center located in the "Kent Narrows" of Queen Anne's County.

Respectfully Submitted,
J. Michael Warring, P.E
CEAM Secretary