

County Engineers Association of Maryland

BOARD OF DIRECTOR'S MEETING January 24, 2008 Chesapeake Bay Exploration Center Kent Narrows, Maryland

President Jim Wilson called the meeting to order @ 11:00 a.m. with the following attending:

President : Jim Wilson

1st Vice President: John Redden

2nd Vice President: Greg Africa

Secretary: Mike Warring

Treasurer: Doug Myers (not in attendance)

Directors: Mike Mertaugh, , Ed Plank, and Stu Taub (Holger Serrano, Tom Meunier, Bob Cooper and Darl Kolar could not attend)

Past Presidents: John Tustin

Historian: Jim Wright

Scholarship Committee:

Legislative Committee: Bob Martin

Visitors:

Approval of Minutes:

The minutes for the December 6, 2007 meeting were reviewed. Motion to accept the minutes was made by John Redden and was seconded by Greg Africa. Motion approved. Comments: None

Treasurer's Report:

Doug Myers was unable to attend the meeting, and his report dated 1/21/08 was distributed to the Board members. The checking account balance as of 12/4/07 was \$ 99,903.69, while the Money Market balance was \$ 8, 652.65. The receipts totaled \$ \$2,881.15 while expenses were \$ 42,032.26 (Note: \$40,000 was transferred to the Scholarship Fund). The total balance of both the checking and money market accounts as of 1/21/08 was \$ 69,405.23 In addition, a final "CEAM Conference" financial report was submitted on behalf of the Treasurer that reflected Revenues and Expenses for the Fall '07, Spring '07, and Fall '06 Conferences. The net income for the Fall Conferences averaged approximately \$25,400, while the Spring Conference produced a net income of approximately \$18,000.00. . Motion to adopt both the Treasurer's monthly report and the Conference Report was made by Mike Mertaugh, and was seconded by Greg Africa. Discussion, motion carried.

Secretary's Announcement/New Members:

(1) New "Member" – Charles County Planning and Growth Management – Robert B. Harrington, Engineer III SWM/Floodplain Management.

(2) New "Associate" Member – Richard C. Brown, P.E. Chief Bridge Engineer for Whitney Bailey Cox and Magnani; **David Creighton** – Department Head of Construction Services for Greenhorne & O'Mara

Motion to accept these applicants for membership in CEAM was made by Stu Taub, and was seconded by Greg Africa. Discussion, motion carried. (223 Associate Members-84 unpaid; 289 Members – 71 unpaid; 39 retired – 9 unpaid & 12 Life Members) * Flowers for Harry Skelly – note form family via Steve Young)

Committee Reports:

Program & Conference Committee: (Co-Chairmen John Redden & Greg Africa)

Fall Conference – John Redden – John reported that we had a total registration of 263 including 65 guests or spouses. Further, there were 140 golfers and 11 tennis players for their respective tournaments. The financial results were addressed in the Treasurer's report.

Spring '08 Conference – Greg Africa reported the contract with the Holiday Inn in Solomon's Island has been executed, the menus set, and for the first time, the conference schedule has been established from Wednesday April 30th at the 6:00 social following registration that started earlier in the afternoon, while the technical program will feature a total of 8 presentations on a concurrent basis. The keynote speaker will appear on Friday morning, and following the Business meeting, the conference will end around 11:30 on Friday morning, May 2nd.

Scholarship Committee: (Mike Errico and Dale Copping – Co-Chairmen) –

Though neither Mike nor Dale could attend today's meeting, they did ask President Wilson to please read a letter of gratitude from Professor Herbert Rabin, who is the Interim Dean of the Clarke School of Engineering at the University of Maryland College Park. The letter was sent to Dale Copping acknowledging CEAM's \$76,000 donation to the Roger Willard Scholarship Endowment Fund, which permits the four CEAM scholarships to be increased to \$4,200 per year (equates to 50% of the annual tuition) from its current level of \$3,250.00, which was a stated goal of the Scholarship Committee. President Wilson also reported that the Committee was investigating the Civil Engineering program at Morgan University, and will be reporting back to the Board of its findings at a future Board meeting.

Legislative Committee: (Chairman Bob Martin) – Bob reported on several proposed legislative bills in both houses, but the bill that prompted some discussions was a bill from a Delegate in Prince George's County dealing with providing moneys to the SHA for the cost of collection and disposal of "illegal", and temporary signage. The discussions were focused on the costs that each of the Counties are facing with the removal of these signs in the County maintained right of ways. Bob indicated that he would get a copy of the proposed bill, and distribute it to the Board at the next meeting in February. Greg Africa made note that the cost of his department's efforts to collect and dispose of these illegal signs caused a budget over run of \$150,000 for that line item.

Membership Committee: (Chairman Todd Mohn) – (not present)

Budget Committee: Chairman Doug Myers – (not present)

By Laws Committee: (Chairman Mike Warring) – Mike reported that except for John Tustin and himself, that the rest of the current members of the Committee, who have served during the last editing, and revisions to the By Laws and Constitution are "retired". He suggested that he will inquire with the retired members to see if they wish to continue to serve. He also reported that he had emailed the two proposed changes to the documents dealing with the addition of the 2nd VP in the quorum category, as well as changing the terms of the Program & Conference Committee members to a two year initial term, which is renewable. To date, no one had any objections to the proposed changes, and Mike will distribute the proposed changes to the Voting Members for the Spring business meeting.

Associate Member Advisory Committee: (Stu Taub & Darl Kolar – Co-Chairmen)

Stu proposed three names to serve on the Associate Advisory Committee with he and Darl. However, there was some question about the availability of one of the nominees to be able to serve, so Stu suggested that he would bring the names of the three nominees to the Board meeting in February for the Board's approval.

Awards Committee: (Chairman Jim Montgomery) – Since Jim was in Florida, Stu reported that the Committee would be bringing forth their recommendation to nominate recently retired Chuck Emerson (Caroline County) to be a "Life Member" for the many years of his activities, and support of CEAM. It was suggested that a formal nomination be brought forward to the next Board Meeting by the Committee.

SHA Liaison Committee: (Chairman Ed Adams) – (not present - no report)

Old Business:

- **NACE Updates – Kevin Beachy, State Representative** (not present – no report)
- **Conference RFP for Outsourcing Registration Services – John Redden & Mike Warring** – We have two names of firms, or individual that may be able to provide these services involving the printing of registration invitations, and packages. Will continue to pursue, with the goal that maybe a successful proposal can be brought forward to the Board for potential use at the Fall Conference.
- **MACO Conference Technical Program Winter 2008** – President Wilson gave a brief overview of the CEAM presentation entitled "Infrastructure Management", that by all accounts of those Directors who were present, the presentation was well received, and was an excellent presentation of the issues facing the Counties today. Delegate Cathy Vitale was the panel moderator.
- **MACO Summer Program/Presentation** – the theme and subject matter will be forged by MACO no later than 2/11/08. President Jim forwarded the information that he has received from MACO to date to 1st Vice President John Redden, who will continue the coordination efforts with the MACO staff.
- **MACO, MML, and MDOT Meeting** – As a follow-up to Secretary Porcari's pledge at the MSACO Winter Conference, MACO has requested the CEAM Board to select participants for a proposed meeting of MACO/MML with MDOT on February 11th at 10:00 in the morning in the MACO library. The Board discussed who should be present to represent the diversity of needs from the CEAM membership. The feeling was that we needed both regional representation, as well as representative from rural, mid-size, and one of the larger Counties at this meeting. The President will follow-up with calls to Steve Young, or Kevin Beachy for Western Maryland, as well as Greg Africa for a mid-size County, and possibly Jim Wilson, Ed Adams, or Edgar Gonzalez to represent one of the larger County's views.
- **MdQI Conference** – is scheduled for January 30th and 31st. Since CEAM is a "sponsor" of this organization, Stu will be responding with CEAM photographs, as well as our logo as part of the program this year.
- **AXIOM** – The President reported that had a conference call with the CEO of the firm, and that the discussions seemingly resolved all previous discussions, or miscommunications involving the firm's exhibit at the Fall Conference. A check in the amount of \$750.00 for the two sponsorships was sent to the CEAM Treasurer.

New Business:

- **Verizon Issues** – In response to Joe Kroboth's invitation, Verizon Representative Tara Potter, along with other company representatives will be in attendance at the Board's meeting in March to discuss the broader issues dealing with utility relocations, coordination, responsiveness, and costs associated with the relocation work by Verizon.
 - **Nominating Committee** - Immediate Past President John Tustin stated that he and the Committee were seeking nominees from the Board to serve as the next 2nd Vice President, as well as nominees from the Associates to replace Stu Taub, whose second year term expires June 30th.
 - **February Meeting at U of Md** – The next Board meeting has been confirmed by the President to be held at the James Clarke School of Engineering building on February 28th.
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Adjourn:

There being no further business, the meeting was adjourned at 12:30 p.m. Motion by Stu Taub, seconded by John Redden to adjourn. The next meeting of the Board will be held at 11:00 a.m. on February 28, 2008 at the Clarke School of Engineering at the University of Maryland's College Park Campus (Host: Radka Nebesky)

Respectfully Submitted,

J. Michael Warring, P.E.
CEAM Secretary