

## **County Engineers Association of Maryland**

### **CEAM Board of Director's Meeting October 23, 2008 MACO Building 169 Conduit St Annapolis, Maryland**

The meeting was called to order by President John Redden at 11:15 a.m. with the following attending:

President: John Redden  
1st Vice-President: Greg Africa  
2nd Vice-President: Ed Plank  
Secretary: Mike Warring (on vacation) - Jeff Rank, Acting Secretary  
Treasurer: Doug Myers  
Directors: Bob Tenanty (absent), Tom Meunier (absent), Mike Mertaugh, Steve Walsh, Mike Hinchy, John Nolan, Darl Kolar  
Past Presidents: Jim Wilson, John Tustin, Ed Adams  
Historian: Jim Montgomery (not present)  
Scholarship Committee: John Norris (not present)  
Legislative Committee: Bob Martin (not present)  
Visitors: None

#### **Approval of Minutes:**

The minutes for the August 28, 2008 meeting were unavailable for this meeting. They will be distributed for review and their approval is tabled until the December 4, 2008 meeting.

#### **Treasurers Report:**

Doug Myers presented his report dated October 20, 2008 (attachment 1). The checking account balance as of September 14, 2008 was \$85,527.67 and the money market balance was \$8,867.07. The receipts for this past month totaled \$8,830.00 and expenses totaled \$8,063.39. The total balance of both the checking and money market accounts as of October 20, 2008 was \$95,204.98. Motion to adopt the Treasurer's Report was made by John Nolan, and seconded by Greg Africa. Discussion, motion carried.

#### **Secretary's Announcement/New Members:**

**(2) New Regular Member Applications:** William Bradshaw, P.E., County Engineer for Worcester County and David E. Scott, P.E., Director of Baltimore City Department of Public Works.

**(4) New Associate Member Applications:** Michael Hubert Shifler, Director of Engineering with Fox & Associates, Inc.; William E. Tarr, Jr., Transportation Program Engineer with Brudis & Associates, Inc.; Greg Jakubiak, Director of Operations for Kercher Engineering, Inc., and; Jennifer Grabowski, Contract Administrator for Sabra, Wang & Associates, Inc.

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Motion to accept these applicants for membership in CEAM was made by Mike Mertaugh, and seconded by Greg Africa. Discussion, motion carried.

### **Committee Reports:**

**Program & Conference Committee** – Greg Africa provided a follow-up review of last month's conference in Ocean City. There were a total of 283 registered attendees, 21 exhibitors, 109 golf registrations, and 11 tennis registrations. Greg stated that the new awards program may have assisted with the increase in registrations. Also, we received a \$1,500 refund from the Holiday Inn in Solomon's for an accidental double-charge of the deposit.

Ed Plank discussed the upcoming spring conference in Rocky Gap which will be held May 13 through 15, which is keeping to our new spring Wednesday through Friday format. Golf will have a shotgun start at 11:30 and lunch will be available to golfers prior to the start of the competition. April 12th will be the cutoff date for the guaranteed conference room rates. Ed is still negotiating the details. Please send ideas for speakers and/or topics to Ed at [edplank@washco-md.net](mailto:edplank@washco-md.net). Darl suggested wind and renewable energy as a possible topic and Jim Wilson suggested a panel discussion on utility relocations and prior rights. Ed Adams suggested a budgetary topic for the Friday morning keynote or an expert on financial forecasting.

**Scholarship Committee** – Jim Wilson mentioned that he and Dale Coppage will attend the University of Maryland annual scholarship luncheon in 2 weeks. John Redden said he also plans to attend.

**Legislative Committee** - No Report

**Membership Committee** – Jeff suggested sending membership invitations to all municipal directors of public works. John will consider this suggestion. Ed stated that each respective County director should be copied on all letters sent to municipalities within their jurisdictions.

**Associate Member Advisory Committee** - Darl and John Nolan mentioned that there were 8-10 attendees at the Associate Member Business Meeting at the fall conference. Discussions included looking into continuing education credits for conference workshops/seminars and opportunities for the new promotions committee with Bill Baker. Further, Darl and John informed the associate members during the Fall Conference meeting of the scholarship committee's interest in pursuing other colleges for participating in the CEAM scholarship program.

**Awards Committee** - Jim Wilson stated that Jim Montgomery passed all of our award recipients on to the MD Quality Initiative for participation in their awards program. The Harford County award was a topic of a recent story in the

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*Baltimore Sun's* Harford section. Jim M. will also follow-up with press releases for the other award-winners.

**SHA Liaison Committee** - Ed stated that Neil Pederson is scheduled to attend our December 4th BOD meeting. He will send something out in the next few weeks soliciting questions/issues for discussion. Also, this Thursday, the 30th, the MD Transportation Safety Foundation will hold its annual meeting at Loews Annapolis Hotel. Directors are encouraged to attend with Ed. Contact him if interested in attending.

**Education Committee** - No Report.

**Promotion Committee** – Darl had some preliminary conversations with promotions chairman Bill Baker on ideas for a newsletter for associate members. Other ideas such as a new CEAM banner and promotional items were discussed with the associate members during the Fall Conference meeting.

**Old Business:** The President asked if there were any old business items that needed to be discussed, and there were none offered.

### **New Business:**

**MACO Winter Conference** - John Redden stated this year's theme is "Know Best, Grow Best". If anyone has any ideas or suggestions, please contact John. We need to come up with one topic. Jim Wilson stated they may need us to volunteer someone for a panel discussion on infrastructure.

The Next Board of Directors meeting will be held on December 4th, 2008 at 11:00am at the MACO Office at 169 Conduit St in Annapolis.

**Adjourn Meeting:** There being no further business to discuss, President John Redden entertained a motion to adjourn from the floor by Darl Kolar, which was seconded by Ed Plank. The motion was passed and the meeting was adjourned at 12:08 pm

Respectfully Submitted,

Jeffrey A. Rank, Acting Secretary  
CEAM Board of Directors