

County Engineers Association of Maryland

**BOARD OF DIRECTOR'S MEETING
February 22, 2007
Jeong H. Kim Engineering Building
University of Maryland
College Park, Maryland**

President John Tustin called the meeting to order @ 11:00 a.m. with the following attending:

President : John Tustin

1st Vice President: Jim Wilson

2nd Vice President: John Redden

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: Kevin Beachy, Gregg Africa, Holger Serrano, Bob Tenanty, Bob Cooper, Steve Zahn, and Stu Taub (can't attend)

Past Presidents: Mike Errico & Steve Young (Scholarship Committee); and Rai Sharma

Historian: Jim Wright (not in attendance)

Scholarship Committee: John Norris and Dale Coppage

Legislative Committee: Bob Martin

Visitors:

Approval of Minutes:

The minutes for the January 25, 2007 meeting were reviewed. Motion by Kevin Beachy, seconded by John Redden, for approval of the minutes. Motion approved.

Treasurer's Report:

Doug Myers was able to attend the meeting, and his report dated 2/20/07 was distributed to the Board members. The checking account balance as of 1/23/07 was \$ 45,108.02, while the Money Market balance was \$ 8,356.13. The receipts totaled \$ 2,230.00, while expenses were \$ 660.25. The total balance of both the checking and money market accounts as of 2/20/07 was \$ 55,033.90. Motion to adopt the Treasurer's report was made by Bob Cooper, seconded by Steve Zahn. Discussion, motion carried.

Secretary's Announcement/New Members:

(4) New Associate Members- **Stephen V. Goley, P.E.** – Director of Engineering, Bowman Consulting Group, Rockville; **W. Andrew Bitner, P.E., P.L.S.** – Vice President, V.G.E. Engineering, New Cumberland, Pa.; **Brian N. Bolender** – Associate, Vollmer Associates, LLP - Director of Pa./De/Md. Region Elkton, Md.; and **Steve J. Mandras** – Senior Project Manager, Edwards & Kelcey, Baltimore, Md.

(1) New Member – County Commissioner Jeff Ghrist – Chairman of the Caroline County Roads Board.

Motion to accept these applicants for membership in CEAM was made by Kevin Beachy, seconded by Gregg Africa. Discussion, motion carried.

Committee Reports:

Spring '07 Conference Report: (Chairman John Redden) –The registration packages are mailed, Bob Summers will be the Keynote Speaker, and all other speakers have been secured

for the technical program. The conference is set for May 3-5, 2007, and the conference will be held at the Ramada Inn in downtown Salisbury

Fall '07 Conference Report: (Chairman John Redden) – The Clarion will be the conference headquarters, and the conference will be held from September 20-23, 2007. John indicated that he is still waiting on confirmation that Secretary of Transportation, John Pecorri will be the “Keynote” Speaker, and that the technical program and speakers were being finalized.

Legislative Committee: (Chairman Bob Martin) – Bob reported that there were almost 1500 bills introduced by the House of Delegates for this session, and that he, Stu Taub, and Bill Korpman have been reviewing each bill for applicability to CEAM members. Bob then distributed a summary of pending House and Senate bills (13 HB, and 10 SB) for review by the Board members (see; attached). Bob pointed out some of the more astounding proposals to include a bill that will require a fee of \$0.25/square foot of proposed impervious surface for new developments, and there are proposals to raise the gas tax to \$0.12/gal, as well as raising the sales tax to 6.0%.

Membership Committee: (Chairman Todd Mohn – (can't attend)

Budget Committee: (Chair Doug Myers –no report)

By Laws Committee: (Chairman Mike Warring – no report)

Associate Member Advisory Committee: (Stu Taub(can't attend) & Steve Zahn – Co-Chairman) – Steve reported that he and Stu are coordinating the various supporting programs of the Associate Members for the Spring Conference, and are already discussing booth spaces for the Fall Conference in Ocean City. They are also working on an agenda for the Associates' meeting at 11:30 during the business meeting of the Members.

Awards Committee: (Chairman Jim Montgomery) – Neither Jim Montgomery, nor Stu Taub were able to attend – No report

SHA Liaison Committee: (Chairman Ed Adams – can't attend) – (See: Ed's email of 2/21/07)

MACO Summer Conference Technical Program: President Tustin suggested that this program will probably become the responsibility of the recently formed “Program and Conference Committee. However, a discussion ensued regarding the theme of the MACO Conference to be “Home Safety. The Board felt that the two technical programs should most probably be focused on Roadway Safety, and Calming programs that are effective, as well as another topic addressing the “Environmental Programs” that are applicable to DPW and homeowners?

Old Business:

- **NACE Updates – Kevin Beachy, State Representative** – Kevin reported that he had mailed in his registration forms for the upcoming NACE meeting in April, and that he would prepare a report to the Board and membership following that Conference.
 - **Conference RFP for Outsourcing Registration Services – John Redden & Mike Warring** – Mike and John indicated that they were gathering some names of firms that can provide the necessary services, and would be increasing their research efforts following the forthcoming CEAM Conference in Salisbury in May
 - **Education Committee: (Co Chairs: Gary Rohrer & Bob Cooper)** – Gary was not able to attend, and Bob Copper offered that he saw some opportunities to work closely with the recently formed Program and Conference Committee with developing potential subject for future technical one day seminars put on my T2 of the University of Maryland.
 - **Conference Committee: Chair: Mike Warring** – Proposed Members for BOD approval who have confirmed their willingness to serve on this “standing committee”: Kevin Beachy; Greg Africa; Bob Cooper; Todd Mohn; Joe Kroboth and Holger Serrano. A motion was made by Bob Tenanty and was seconded by Jim Wilson to accept the nominees resented by the Chair. Motion approved.
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New Business:

- **Nominating Committee: Chair - Joe Kroboth: Pat Presidents: Ed Adams; and Edgar Gonzalez** - Presentation of the committee’s proposed slate of officers for the '07-'08 term for approval by the BOD: President – Jim Wilson; 1st Vice President – John Redden; 2nd Vice President – Gregg Africa, Directors (2nd terms): Holger Serrano and Bob Cooper; Directors (1st Terms); Ed Plank – Washington County; Thomas Meunier – Frederick County; Mike Mertaugh – Talbot County; Associate Directors: Steward Taub (2nd term) and Darl Kolar (1st Term); Secretary: Mike Warring; Treasurer: Doug Myers; and Historian: Jim Wright. Motion to accept the slate of officers and Directors presented by the Committee was made by Jim Wilson, and was seconded by Kevin Beachy. Motion was approved, and now the slate will be distributed to the members by the Secretary, and when the votes are received, the Secretary will present the sealed ballots to the Chair of the Nominating Committee, which will be presented at the business meeting on Friday at the Spring Conference. The proposed Board will be announced and sworn in at the installation ceremony at the Friday evening banquet by outgoing President John Tustin.
- **Scholarship Committee: (Chairman John Norris)** - John Norris welcomed the Board members to the University of Maryland’s School of Engineering and announced that there was no specific report, but did take a moment to announce those additional members of his committee in attendance at this meeting to include: Mike Errico, Steve Young, and Dale Coppage. John indicated then introduced Radka Nebesky and Deborah Vidmar, who serves ast the Director of the University’s career Center. Radka presented an overview of the morning's program and tour of the facilities after lunch. Then, Radka introduced Dr. Haghani, who presented a power point presentation about the schools of

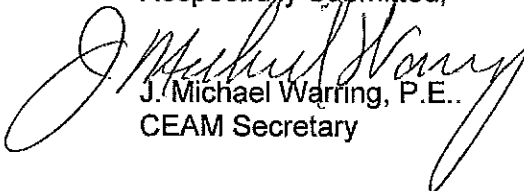
engineering, which included profiles of enrollments statistics for the University of Maryland's College Park Campus. Following the presentation, the Board members asked several questions concerning how CEAM could become more involved with the Civil, and Traffic Engineering and Environmental programs to insure that the students were not only aware of the four CEAM sponsored Scholarships, but to also have actual participation by CEAM members firms, or County representatives during the school year. Dr. Haghani suggested that he felt confident that these questions would be answered by Ms. Vidmar during the Board luncheon.

- **12:00 – Introduction of the U of M Career Center Director – Deborah Vidmar by Radka Nebesky** – During the Board's lunch break, Ms. Vidmar presented an overview of just how great the demand was for their graduating students. In fact she pointed out that by October of their senior year, that most of their students had already committed to their summer internships/jobs with the many employers (private and public sectors). Several Board members asked how we could become more involved with her ongoing programs, and she offered to have a CEAM day where various CEAM member organization members could participate through one of the sponsored career information day programs. Ms. Vidmar indicated that she and Radka would work closely with the coordination of such a program in the near future. Prior to the presentation, Radka introduced the following four current recipients of the CEAM Scholarships, who joined the Board for lunch: Yao Yao; Amjad Shahin; Lance Gutin and John Huang.
 - **1:00 +/- - Take Tour of Kim Engineering Building Facilities – (Radka Tour Guide)** – Radka and Deborah led the Board members through several labs, and study rooms of the Civil and Environmental labs, and rooms to include one class that was performing a traffic movement /control programs that they were coordinating closely with the SHA and MdTA. Near the end of the Tour, President C. Daniel Mote, Jr. met with the CEAM representatives outside of the Traffic study group's workshop, and thanked CEAM members for their support of the Engineering students, and encouraged the Board to re-visit the campus at any time in the future.
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Adjourn:

There being no further business, the meeting was adjourned at 1:00 p.m. Motion by Bob Tenanty, seconded by Kevin Beachy to adjourn. Motion approved. The next meeting of the Board will be held at 11:00 on March 22nd, at the Queen Anne's County's Exploration (Visitor's) Center in the Kent Narrows, Grasonville, Maryland

Respectfully Submitted,



J. Michael Warring, P.E.
CEAM Secretary



County Engineers Association of Maryland

PO Box 528
Centreville, MD 21617
www.countyengineers-md.org
info@countyengineers-md.org

Monthly Board of Directors Meeting

DATE: February 22, 2007 @ 11:00 A.M. – The Kim Engineering Building, Room #1107,
University of Maryland College Park Campus

AGENDA:

- Meeting Call to Order John H. Tustin, P.E., President
- Review/Approval of Minutes J. Michael Warring, P.E., Secretary
- Treasurer's Report Douglas E. Myers
- Secretary's Report J. Michael Warring, P.E.

Committee Reports:

Conference Committee Update-
John B. Redden, Jr. P.E. 2nd Vice
President – Chairman – Spring/Fall
Conference Programs – Update

Legislative Committee – Robert W.
Martin – Chairman

Membership Committee
Budget Committee
By Laws Committee
Associate Member Advisory Committee
Scholarship Committee
Awards Committee
State Highway Liaison Committee

Old Business:

NACE Updates – Kevin Beachy
State Representative

Conference RFP for Outsourcing -
Registration Services

Education Committee Chair – Member
Nominees

Old Business: (continued)

Conference Committee: Chair Mike Warring – Member Nominees

New Business:

Nominating Committee – Chair: Joseph Kroboth, III, P.E., Immediate Past President – Nominees – Board Approval

MACO Summer Conference Technical Program Subjects/Speakers

11:45 - Introduction of the Civil Engineering Chair at U of M – Dr. Haghani by Radka Nebesky – Power Point presentation by Chair

Introduction of Student Recipients of 4 CEAM Scholarships – Radka Nebesky

12:00 - Introduction of Career Center Director Deborah Vidmar by Radka Nebesky - will address the Board during lunch break

1:00 +/- - Tour of the Kim Engineering Building Facilities – Radka Nebesky

Other New Business Items from the Board

Announcement: Next Board of Directors Meeting will take place on March 22nd at 11:00 a.m. at the Chesapeake Exploration Center in Queen Anne's County

Adjournment



**COUNTY ENGINEERS ASSOCIATION
OF MARYLAND**

	<u>CHECKING</u>	<u>MONEY MARKET</u>	<u>TOTAL</u>
BALANCE AS OF 1/23/07	\$ 45,108.02	\$ 8,356.13	\$ 53,464.15
 <u>RECEIPTS</u>			
Memberships	2,230.00	-	2,230.00
Scholarships	-	-	-
Dividends	-	-	-
	-	-	-
	\$ 2,230.00	\$ -	\$ 2,230.00
 <u>EXPENSES</u>			
Spring Conference 2007	-	-	-
Insurance	500.00	-	500.00
Directors' Lunch	160.25	-	160.25
Postage/PO Box Rental	-	-	-
Mailing Services	-	-	-
Supplies	-	-	-
Website Annual Fee	-	-	-
Scholarship Fund	-	-	-
	\$ 660.25	\$ -	\$ 660.25
 BALANCE AS OF 2/20/07	 \$ 46,677.77	 \$ 8,356.13	 \$ 55,033.90



 Douglas E. Myers, Treasurer

COUNTY ENGINEERS ASSOCIATION **OF MARYLAND**

MEMORANDUM

Date: February 10, 2007
To: All Board Members & Past Presidents
From: Mike Warring, P.E., Secretary
Subject: Board Meeting - Thursday, February 22, 2007

There will be a meeting of the Board of Directors on Thursday, February 22, 2007 at 11:00 a.m. **The meeting will be held at the Kim Engineering Building, Room 1107, Clark School of Engineering, University of Maryland.**

The Spring Conference Committee meeting will begin at 10:00 AM.

For Driving Directions to the Clark School of Engineering:

From Annapolis and points east

From within Washington, D.C.

From points south and west of Washington, D.C. , and Montgomery County, Md

http://www.eng.umd.edu/visitus/visitus_directions.html

As in the past, lunch will be served. If you do not plan to attend, please contact *Tina Rupert* at 240-313-2254 or via e-mail at trupert@washco-md.net as soon as possible.

MW/tir



A. JAMES CLARK
SCHOOL OF ENGINEERING

**County Engineers Association of Maryland
Board Meeting**

**Thursday, February 22, 2007
Kay Board Room, 1107 Kim Engineering Building**

AGENDA

Conference Committee Meeting	10:00 – 11:00 AM
CEAM Board Meeting <i>Willard Scholarship Recipients & Radka</i>	11:00 – 11:30 AM
Civil and Environmental Engineering Department Overview <i>Dr. Ali Haghani, Chair</i>	11:30 – 11:45 AM
Engineering Co-op and Career Services Overview <i>Deb Vidmar, Associate Director</i>	11:45 - noon
Lunch	noon – 1 PM
Tour of Kim Building <i>(Dean Farvardin may be able to join us here)</i>	1:00 -1:30 PM