

County Engineers Association of Maryland

BOARD OF DIRECTOR'S MEETING

February 24, 2005

Queen Anne's County Visitor's Center

Grasonville, Maryland

President Ed Adams called the meeting to order @ 11:00 a.m. with the following in attendance:

President : Ed Adams

1st Vice President: Joe Kroboth

2nd Vice President: John Tustin (medical leave)

Treasurer: Doug Myers (not in attendance)

Secretary: Mike Warring

Directors: Dan Williams, John Redden, Bill Baker, Ron Bowen, Charles Nolan, Jim Wilson, and Holger Serrano

Past Presidents: Rai Sharma, Edgar Gonzalez, and Todd Mohn

Historian: Jim Wright (not in attendance)

Scholarship Committee: Bob Taylor (Past President '93) & Dale Coppage

Legislative Committee: Chairman Bob Martin (not in attendance)

Visitors: Micelle Dinkle - Legislative Liaison - MACO; and Past President Michael Errico (1992)

Approval of Minutes:

The minutes for the January 28, 2005 meeting were reviewed. Motion by Joe Kroboth, seconded by John Redden for approval of the minutes. Motion approved. Comments: No Comments or revisions.

Treasurer's Report:

President Ed Adams distributed the Treasurer's Report prepared by Doug Myers, who could not attend the meeting, dated February 22, 2005. The account balance as of January 28, 2005 was \$ 61,579.02. The receipts were \$ 2,381.39, and the expenses were \$ 17, 321.62. The balance as of February 22, 2005 was \$ 46, 638.70. Motion by Mike Warring, and seconded by Joe Kroboth to approve the Treasurer's Report as presented without comments or revisions. In addition to the monthly report, Doug also sent the Fall Conference Final report, along with a back-up spread sheet of all expenses and revenues. The reports were accepted as part of the Treasurer's monthly report.

Secretary's Announcement/New Members:

(1) New "Member" Application @ \$25.00 each - **Nelson Arocho**, Project Engineer, Calvert County D.P.W. ; (1) New "Associate Member" Application @ \$45.00 each: **Michael Patrick Moylan** - Sales Representative for Maryland Industrial Trucks, Inc. Motion by Dan Williams and seconded by Bill Baker, to approve the new members. Motion approved.

Spring Conference Review: Since Conference Chairman John Tustin was absent due to a serious operation that he was recuperating from, Dan Williams reported that the technical program, and the featured speakers were finalized, and that the committee would be going down to the Holiday Inn in Solomon's Island at the end of March to have a "run through with the hotel staff. Mike Warring reported that we were all set for the golf tournament at the Chesapeake Hills G.C. and that he expected the reservations to be up for this conference given the location of the Conference, as well as the cost of golf at \$50.00, which included cart, greens fees, range balls and Danish and Coffee prior to the tournament start at 9:30. Mike noted that the course had fallen into a state of disrepair over the years, but hopefully, the Billy Casper Golf course management group will have the course in as good of shape as possible by the end of April.

Old Business/Committees:

Legislative Committee: Chairman Bob Martin could not attend the meeting, but did submit a brief report TO THE President, who reported that Bob and his committee had been following Senate Bills: 71 - dealing with MdTA Bonding Authority without legislative approval; SB 75 - another MdTA bill dealing with the commitment of future Federal Funding for debt service, and increases the debt limit on Garvee Bonds from 13% to 20%; SB 158 MDOT bill, which deals with commercial, advertisements within State Right of Way - limits the number of shelters allowed, and also discusses the distribution of advertising revenues to the MDOT< the local government, a and VIACOM. Unfortunately our chief legislative liaison to MACO was not able to attend the Board meeting, however, a relatively new employee of MACO, Michelle Dinkle reported that though the Highway User Funds were supposed to be off pf the table for this legislative session, the fact that there was still an unresolved budget imbalance of approximately \$71 M, that there was now some uneasiness as to how the budget deficit was going to be resolved, and that MACO was looking at the budget hearings with great detail. There were some discussions about the inclusion of "capital costs" within the HUR funding, and how some of the Counties accounted for these types of expenses, versus just highway maintenance budgets. There were also some discussions about pending new MDE regulations dealing with underground tanks at existing, or former gas stations.

By Laws Committee: Chairman Mike Warring reminded the Board that the adopted Constitution and By Laws had been published on the CEAM Web site,. And that they took effect on January 1, 2005.

Scholarship Committee: Committee Bob Taylor reported that the Memorandum of Understanding (MOU) between the CEAM Scholarship Committee of Trustees and the University of Maryland had been carefully negotiated, and that three of the Trustees had already signed this agreement, which basically commits a good share of the Scholarship Funds to the University for their investment portfolio strategies, and enhancement for the three scholarship endowments. It was suggested that without the benefit of Wilson Ballard's personal, and untiring investment monitoring efforts, that they felt that the University was in a better position to control this facet of our CEAM Scholarship Program.

Nominating Committee: Chairman Gonzalez reported that he and his committee consisting of Todd Mohn and Rai Sharma had developed a ballot for this year's elections of officers and Directors to the CEAM Board. Edgar read the names of the candidates to the Board, and by a motion by Joe Kroboth, and seconded by Dan Williams the Board accepted the ballot as presented, and the nominating committee was directed to send the ballot to Kathy Green, who will in turn prepare the ballots to be mailed out to the voting members along with the instruction letter, and the return envelopes addressed to the Secretary. Once the Secretary receives all of the ballots by the established deadline, he will have former President Todd Mohn open the ballots, and as a witness, the Secretary will make notes of the election results for transmission to the membership at the Spring Conference.

Historian Report: Jim Wright was not available for this meeting

CEAM Administrative Assistant: Ms. Kathy Green has been serving as an Administrative Assistant to the CEAM organization for the past few years, ever since former Treasurer, John O'Hara (also Kathy's boss, and the Bureau Chief of Environmental Services for Howard County) eliminated the rather costly outsourcing services that CEAM was using regarding conference mailings, maintaining membership master lists, publishing the membership directory, as well as other miscellaneous tasks that Kathy agreed to do for a minimum cost per month. Since our current Treasurer is not confident that in his new job that he will be able to have an administrative aide available to take over Kathy's duties, the Board felt that a memorandum of understanding needed to be developed between the Board and Ms. Green, which will stipulate her duties, and compensation. The Treasurer and Secretary agreed to direct this effort.

New Business:

- President Adams read some correspondence from the Maryland Association of Flood Plain Managers; which suggested that they would like to become an affiliate organization of the CEAM. After some discussion, the Board recommended that this affiliation would not be appropriate for CEAM at this time.
- President Adams discussed a handout dealing with the scheduled conference at the Baltimore Convention Center from 9/27 to 9/29 supported by NACE , and sponsored by the ARTBA and the Amsterdam RAI entitled: "Intertraffic North America". All members interested in this program were encouraged to attend.

Adjourn:

There being no further business, the meeting was adjourned at 1:00 p.m. Motion by Dan Williams, seconded by Bill Baker to adjourn. The next meeting of the Board will be held on Thursday, **May 26, 2005**, 11:00 at the MACO office in Annapolis, Maryland.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary



COUNTY ENGINEERS ASSOCIATION OF MARYLAND

February 22, 2005

BALANCE AS OF 1/28/05 \$ 61,579.02

RECEIPTS

RWSF Contributions	40.00
Dues	2,320.00
Dividends	<u>21.39</u>

TOTAL \$ 2,381.39

EXPENSES

Spring Conference '05	200.00
Mailing Service	35.72
Postage	24.00
Liability Insurance	500.00
Contribution to RWSF	16,205.00
Queen Anne's Lunch	200.75
Bank Fees	7.15
Annual Fee M&T Securities	24.00
Secretarial Services	<u>125.00</u>

TOTAL \$ 17,321.62

BALANCE AS OF 2/22/05 \$ 46,638.79

Douglas E. Myers
Douglas E. Myers, Treasurer

DEM/sm

COUNTY ENGINEERS ASSOCIATION **OF MARYLAND**

MEMORANDUM

Date: February 10, 2005
To: All Board Members & Past Presidents
From: Mike Warring, P.E., Secretary
Subject: Board Meeting - Thursday, February 24, 2005

There will be a meeting of the Board of Directors on Thursday, February 24, 2005 at 11:00 a.m. The meeting will be held at the Queen Anne's County Visitors Center, Kent Narrows, Maryland.

As in the past, lunch will be served. If you do not plan to attend, please contact *Tina Rupert* at 240-313-2254 or via e-mail at trupert@washco-md.net as soon as possible.

DRIVING DIRECTIONS TO THE CHESAPEAKE EXPLORATION CENTER EAST AND WESTBOUND

U.S. Route 50 Eastbound

Traveling eastbound, cross the Chesapeake Bay Bridge and continue on US Rt. 50. Take exit 41, (Piney Narrows Road). At the end of the exit ramp, make a left onto Rt. 18. Make the next left (prior to the old Kent Narrows Bridge). Follow to Piney Narrows Road and make a right. Piney Narrows Road will veer to the right. Follow through to the end of the road. The Exploration Center is the two-story green building on the left.

U.S. Route 50 Westbound:

Traveling westbound travelers can take Exit 41, just before the end of the Kent Narrows Bridge. Make the next left onto Piney Narrows Road. Piney Narrows Road will veer to the right. Follow through to the end of the road. The Exploration Center is the two-story green building on the left.

If you get lost call 410-604-2100 !

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