

County Engineers Association of Maryland

BOARD OF DIRECTOR'S MEETING June 22, 2006 Maryland Association of Counties Building Annapolis, Maryland

President Joe Kroboth called the meeting to order @ 11:05 a.m. with the following attending:

President : Joe Kroboth III
1st Vice President: John Tustin
2nd Vice President: Jim Wilson
Secretary: Mike Warring (not in attendance – Jeff Rank substituting)
Treasurer: Doug Myers
Directors: Kevin Beachy, John Redden, Steve Zahn, and Charles Nolan
Past Presidents: Ed Adams
Historian: Jim Wright (not in attendance)
Scholarship Committee: John Norris (not in attendance)
Legislative Committee: Bob Martin (not in attendance)
Visitors: Jeff Rank – Queen Anne's County DPW –Nominee to become the CEAM Administrator

Approval of Minutes:

The minutes for the April 27, 2006 meeting were reviewed and minor spelling corrections noted. Motion by Kevin Beachy, seconded by John Redden for approval of the minutes as read. Motion approved unanimously. Comments: None

A quorum was established after roll call (President or Vice-President plus five members of the board).

Treasurer's Report:

Doug Myers distributed his monthly report as of 6/21/06, as well as the adopted budget for Fiscal year 2006-2007. The checking account balance as of 6/21/06 was \$52,383.32, while the Money Market balance was \$8,043.66. The receipts for the reporting period totaled \$45,165.00, while expenses were \$49,951.95. The total balance of both the checking and money market accounts as of 6/21/06 was \$60,426.98. Motion to adopt the Treasurer's report as well as the Board's approval of, and to present the final fiscal budget was made by John Tustin, and was seconded by Jim Wilson. Discussion, motion was carried unanimously.

Doug Myers also distributed new signature cards to the 2006-2007 BOD for signature. Doug also read a thank-you card from Kathy Green for the gifts we gave to her during the spring conference for her many years of service.

Secretary's Announcement/New Members:

No new member applications were received this past month.

Committee Reports:

Spring '06 Conference Report: (Chairman Jim Wilson) - Jim reported that we made \$7,000 plus \$11,000 from sponsors for a total of \$18,000 in profits. There were refund requests totaling \$700 (from registrants who notified us ahead of time that they could not attend). Steve Zahn made a motion to refund the \$700, with a second by Ed Adams. Motion passed unanimously.

Fall '06 Conference Report: (Chairman Jim Wilson) – Conference is scheduled for September 20 to 23 at the Ocean City Clarion. Room blocks have been reserved and the condos next door have been made available. Seven suites are reserved for Associates at \$256/night each. Steve Zahn offered to call and make final arrangements. Standard rooms will be offered at \$156/night and rooms are now available to begin reserving. Also, two-bedroom condos are available at a rate of \$279/night. Room block expires on August 21st. The golf tournament will be at the Bay Club again (\$65 to play – we will be giving away CEAM logo golf balls). Shotgun start at 9am. Ed Meehan is organizing the tennis tournament. John Tustin will contact Worcester Board President Jim Purnell, new Ocean City Mayor Rick Meehan, and Ocean City Manager Dennis Dare in reference to conference Friday morning opening remarks. Jim is finalizing the speaker lineup, which may include Neil Pedersen (SHA Administrator), as keynote speaker. The Thursday evening mixer will be held at Hoopers. Friday evening banquet will be at the Clarion and include entertainment by DJ Nick. Director's luncheon will be at Breaker's Pub. Registration packets will be mailed out in early July as well as be made available on the website.

Jim brought up the idea of offering conference scholarships whereby the registration fee and two room nights could be paid by the organization to scholarship winners. Joe Kroboth said he strongly supported the idea and hopes that this could attract younger engineers whose companies often do not pay for their attendance. Joe Kroboth suggested perhaps scholarships by region (western Maryland, metro area, eastern shore, etc.). Jim suggested that we have no set number, but simply choose from among the applicants and offer the scholarships as funds permit, to no set number. Jim said we can put the applications in the registration packets and the website. A motion was made by Jim Wilson to offer a limited number of conference scholarships and John Redden seconded. Vote was made and passed unanimously.

There was a discussion of recognizing retiring past presidents at the Friday morning opening ceremonies and offering gratis conference registrations and rooms. This item was tabled for further discussion at a forthcoming meeting.

Legislative Committee: (Chairman Bob Martin) – No Report.

Membership Committee: (Chairman Todd Mohn) – Jeff Rank submitted an updated delinquent members" list on behalf of Todd. As of June 22, there are 56 associates, 42 regular, and 4 retired members with 2006 dues outstanding. The Board quickly reviewed the list and noted several new retirees and job changes. The Board will review further and make any contacts they can to pare down and/or update the list. Kevin Beachy offered to call any members in the Western Maryland area and Steve Zahn and Charles Nolan offered to assist with contacting associate members.

Budget Committee: No Report.

By Laws Committee: (Chairman Mike Warring) – No Report.

Associate Member Advisory Committee: Steve Zahn and Charles Nolan discussed the Associate Member Business Meeting that was held at the Spring Conference at Wisp. They discussed a list of topics for future Assoc. Business Meetings to include: personal financial planning, opportunities for working past 60, and Project “Lead-the-Way”. They are going to continue to solicit ideas from Associate Members. They stated a desire to find ways to attract younger engineers.

Scholarship Committee: (Chairman John Norris) – No Report.

Awards Committee: (Chairman Jim Montgomery) – Jim Montgomery was not present, but there was discussion concerning the identification of certain awards that could be given at the fall conference. The Board suggested that Jim Montgomery be asked to make suggestions for some Outstanding Award Winners, since we have not given this award to any member since 1972.

Utility Relocation Committee: (Chairman Ed Adams) – No Report.

Old Business:

- **MOU – CEAM Administrator** – The Board approved the proposed MOU with Jeff Rank, of Queen Anne’s County DPW, to provide administrative services to the organization in return for gratis conference registrations and lodging. John Tustin made a motion to authorize the President to sign the MOU with Jeff Rank, and Kevin Beachy seconded. Vote was conducted and passed unanimously. Jeff and Joe Kroboth signed the MOU, with Jim Wilson and John Tustin signing as witnesses.
- **MACO Summer Conference** – We have confirmed two presentations that CEAM will prepare and present at the MACO Summer Conference: (1) “Prior Rights Issues,” to be presented by Chuck Beall and Jim Wilson; and (2) “Five-Year Retrospective Look at HUR Reductions,” to be presented by Gary Rohrer. Joe Kroboth suggested that Rai Sharma be present as well, in order to give another perspective on these issues – John Redden will let Rai know.

New Business:

- **Open Discussion:**

Jim Wilson brought before the Board the issue of Prince George’s County having a policy which stated that they will not pay MACO conference expenses for employees below the department director level. As Jim would like to attend the summer MACO conference to assist with the CEAM presentations, Jim asked if the Board would cover his expenses in return for Prince George’s County covering the Fall CEAM conference expenses (which would normally be covered by CEAM for the Conference Chairman). Jim stated the estimated cost of his MACO attendance would be approximately \$1,000 while the estimated cost of his CEAM conference attendance would be approximately \$750. Since Jim would be assisting with CEAM’s two MACO presentations, and since Prince George’s

County was unwilling to pay his conference fees, a motion was made by Ed Adams to approve a specific and one-time only request by member Jim Wilson for CEAM to cover registration fees for the Summer 2006 MACO Conference and two nights' lodging expenses, up to a maximum of \$750, and seconded by John Redden. A vote was taken (with Jim Wilson and John Tustin abstaining) and the motion passed unanimously.

Adjourn:

There being no further business, the meeting was adjourned at 12:07 p.m. Motion by John Redden, and was seconded by Ed Adams to adjourn. The next meeting of the Board will be held on Thursday, **July 27, 2006 @** 11:00 at the MACO office in Annapolis, Maryland

Respectfully Submitted,

J. Michael Warring, P.E..
CEAM Secretary