

# County Engineers Association of Maryland

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## BOARD OF DIRECTOR'S MEETING

June 23, 2005

MACO Office Building

Annapolis, Maryland

President Ed Adams called the meeting to order @ 11:00 a.m. with the following attending:

President: Ed Adams

1st Vice President: Joe Kroboth (on vacation)

2<sup>nd</sup> Vice President: John Tustin

Treasurer: Doug Myers

Secretary: Mike Warring

Directors: Dan Williams (absent - vacation), John Redden, Bill Baker, Ron Bowen (absent), Charles Nolan, Jim Wilson, Holger Serrano, and Bob Tenanty

Past Presidents: Rai Sharma, Chuck Beall, and Todd Mohn

Historian: Jim Wright (absent)

Scholarship Committee: John Norris, Dale Coppage, Mike Errico, and Bob Taylor

Legislative Committee: Bob Martin

Visitors: Rodka Nebesky - University of Maryland Scholarship Liaison with CEAM

### Approval of Minutes:

The minutes for the May 26, 2005 meeting were reviewed. Motion by Bill Baker, seconded by John Redden, for approval of the minutes. Motion approved.

### Treasurer's Report:

Doug Myers distributed the Treasurer's Report dated June 22, 2005. The checking account balance as of June 22, 2005 was \$ 39,150.18, while the Money Market balance was \$17, 795.93. The receipts totaled \$ 825.00, while expenses were \$ 27,583.67 (mostly Spring Conference expenses). The total balance of both the checking and money market accounts as of 6/22/05 was \$56, 946.11. Motion by Bill Baker, seconded by John Redden, to approve the Treasurer's Report. The Treasurer also submitted a "Conference Financial Report", which included the net income for the following conferences: Spring '04 - \$7,750.00, Fall '04 - \$17,216.00, and the Spring '05 - \$8,737.00.

### Secretary's Announcement/New Members:

(2) New "Associate Member" Application @ \$45.00 each: **Michael C. Whitehill, V.P.**, Mc Crone, Inc., Centreville, Maryland; and **James T. Peck**, Branch Manager of the Columbia Office of the consulting firm McDonough, Blyard, Peck. Motion by John Tustin, seconded by Bill Baker, to approve the new member(s). Motion approved.

**Fall Conference Report:** Conference Chair John Tustin reported that the Fall Conference will be from 9/8 through 9/10, and will be located at the Clarion Hotel. The technical program is up to date, and we are looking forward to hearing the Keynote Speakers Bob Summers, Director of Water Management Administration (MDE), as well as Bob Warfield, who is the Chairman of the Bay Restoration Advisory Committee. The social programs will take place at Hoopers on Thursday, while the Friday night event will be at the Clarion. After reviewing the technical program subjects with the Board, John stated that he expects to get the registration packages out into the mail within two weeks. In addition to the two keynote speakers, the President of the Worcester County Commissioners, John Bloxom, as well as Mayor Jim Mathias will offer welcoming remarks to open the technical programs on Friday morning.

**Spring Conference Report:** Chairman Jim Wilson asked the Board for their thoughts on setting the location of this Spring's conference at the Wisp Resort and Conference Center in Garrett County. They have all of the necessary facilities and amenities, and the room rates seem reasonable at \$95/night. The Board suggested that it sounded like a great location, and suggested that the Chair move forward with making the necessary arrangements.

#### **Old Business/Committees:**

#### **Legislative Committee: No Report**

**Scholarship Committee:** Chairman John Norris introduced Ms. Rodka Nebesky, who serves as CEAM's scholarship liaison with the civil engineering department of the University of Maryland College Park, and will be officially receiving the Scholarship Committee's donation of \$200,000 to a money management fund that will be managed by the University, as part of our continued efforts to support three scholarships for deserving applicants selected by the school. John pointed out that the continuing increase in room and board costs up to almost \$4,000 per semester that we will need to keep focused on our goals of maintaining these scholarships in the short and long terms. John also reported that after they deduct the transfer of funds to the University today, that there will only be approximately \$7,000 of real cash, and about \$28,000 in "Growth Funds", and their goal now is to raise another \$100,000 for their next contribution to the University, and our scholarship programs. Each of our scholarships is valued at \$2,500 each, so that if we wanted to have four scholarships, we would need to have about \$10,000 available for each year. The Treasurer suggested that if the \$200,000 would only grow 5% per year that we could stay at a level balance and still maintain up to four scholarships. John also announced that long-time committee member Bob Taylor had declined to be re-appointed to the committee of Trustees. Following these discussions of how we need to make our annual contributions to the fund through our committee, Treasurer Doug Myers recommended that we can afford to make a \$25,000 contribution from our available funds, which generated some discussion that we need to always have about \$35,000 in our CEAM checking account. A motion was made by Jim Wilson, and seconded by Bill Baker to make this contribution to the Committee at this time. Motion was approved. Following this discussion, a group photograph of all present was taken with Chairman Norris handing over the check to Ms Nebesky.

**New Business:**

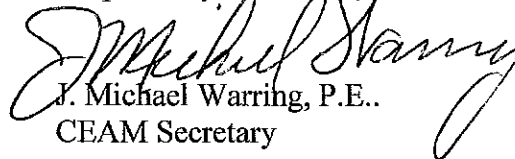
Open Discussion:

- (1) President Adams reported that the recently formed Utility Committee met before today's meeting to discuss the ever expanding cost issues dealing with the utilities, but more particularly the Verizon Company when it comes to utility relocation costs for highway improvement programs within the public right of way. They will be going out with some inquiries to all of the member counties to solicit input from each organization of the issues that they have, in an effort to mount a strong position against the current policies that all highway departments are facing on a daily basis.
- (2) Ed also stated that he had received the topics that MACO has requested for CEAM to discuss during the affiliates technical programs at their summer conference in August.

**Adjourn:**

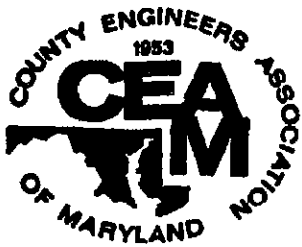
There being no further business, the meeting was adjourned at 12:30 p.m. Motion by Jim Wilson, and seconded by Charles Nolan to adjourn. Motion carried. The next meeting of the Board will be held on Thursday, July 28, 2005 @ 11:00 at the Queen Anne's County Exploration Center in the Kent Narrows, Maryland

Respectfully Submitted,

  
J. Michael Warring, P.E..  
CEAM Secretary

## CEAM Conference Financial Report

	Spring <u>2005</u>	Fall <u>2004</u>	Spring <u>2004</u>
Revenues:			
Member/guest registration fees	\$ 34,950	\$ 34,415	\$ 25,245
Sponsor Donations	<u>9,725</u>	<u>15,700</u>	<u>8,050</u>
Total revenues	44,675	50,115	33,295
Expenses:			
Meeting rooms/breaks/banquet/mixer	27,766	23,304	15,893
Golf/tennis tournament	4,560	3,830	5,060
Room charges	903	992	1,716
Entertainment	500	475	650
Postage/supplies	1,459	542	1,606
Attendance gifts	500	663	450
Speaker gifts	250	-	-
Conference gifts	-	2,733	-
Refunds	<u>-</u>	<u>360</u>	<u>170</u>
Total expenses	<u>35,938</u>	<u>32,899</u>	<u>25,545</u>
Net income	<u>\$ 8,737</u>	<u>\$ 17,216</u>	<u>\$ 7,750</u>

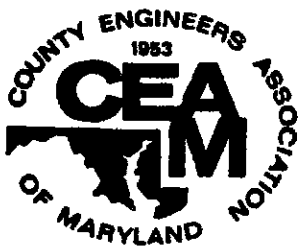


# COUNTY ENGINEERS ASSOCIATION OF MARYLAND

June 22, 2005

	<u>CHECKING</u>	<u>MONEY MARKET</u>	<u>TOTAL</u>
BALANCE AS OF 5/25/05	\$ 65,908.85	\$ 17,766.12	\$ 83,674.97
<u>RECEIPTS</u>			
Spring Conference '05	750.00		750.00
Dues	75.00		75.00
Dividends		29.81	29.81
	<u>\$ 825.00</u>	<u>\$ 29.81</u>	<u>\$ 854.81</u>
<u>EXPENSES</u>			
Spring Conference '05	27,044.27		27,044.27
Fall Conference '05	200.00		200.00
Directors Lunch	195.66		195.66
Bank Fees	18.74		18.74
Secretarial Services	125.00		125.00
	<u>\$ 27,583.67</u>	<u>\$ -</u>	<u>\$ 27,583.67</u>
BALANCE AS OF 6/22/05	<u>\$ 39,150.18</u>	<u>\$ 17,795.93</u>	<u>\$ 56,946.11</u>

  
Douglas E. Myers, Treasurer



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DEM/sm

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